

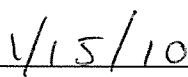
MINUTES  
BOARD OF TRUSTEES SPECIAL SESSION AUDIT EXIT CONFERENCE  
Laidlaw Center Conference Room 203  
Tuesday, December 15, 2009  
10:30 AM

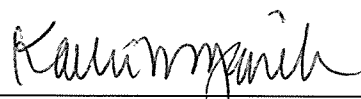
**CALL TO ORDER** Board of Trustees Chair, Sue Cole, officially called the meeting to order at 10:36 AM. Present were trustees Barbara Rofkar, Chuck Robinson, Steve Adelstein and Tim Douglas, constituting a quorum. Others present were President Kathi Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Patricia Onion, Vice President for Educational Services; Ray White, Vice President for Administrative Services; Linda Maier, Dean for Workforce Education; Anne Bowen, Executive Director for Foundation; Doug Buck, Senior Accountant; Jon Spores, Bookstore Manager; Kris Baier, Director for Student Life; Brian Phelps, Director for Budget & Finance; the State Auditors Sadie Armijo, Audit Manager; Andy Asbornsen, Assistant Audit Manager; Amber Porter, Assistant State Auditor; and Keri Parriera, Executive Assistant to the President.

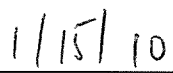
**PROCEEDINGS** The Washington State Auditor's Office team, Sadie Armijo, Audit Manager; Andy Asbornsen, Assistant Audit Manager; and Amber Porter, Assistant State Auditor conducted the Exit Conference and distributed an Exit Conference outline. The audit was based on a review of three areas: Accountability for Public Resources and Legal Compliance, Financial Statements and Federal Compliance. The auditors were pleased to report that the audit produced no findings. A management letter and exit items were shared by the team, and it was advised that the District's official Accountability Report is expected to be issued within four to six weeks.

**ADJOURNMENT** There being no further business, the meeting was adjourned at 11:15 AM.

  
\_\_\_\_\_  
Chair of the Board

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President and Secretary of the Board

  
\_\_\_\_\_  
Date