

MEMBERS:

- **Barbara Rofkar**
Chair
- **Sue Cole**
Vice Chair
- **Chuck Robinson**
- **Steve Adelstein**
- **Tim Douglas**

Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the President's Office at 360.383.3330 (or TDD at 360.647.3279)

**NEXT MONTH'S
MEETING REMINDER**
Tuesday,
November 13, 2012

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Strategic Conversations
 - GISS Review (*Goal 1: Expand opportunities for students to achieve their potential*)
- III. Consent Agenda (Calendar)
 - a. Minutes of September 20, 2012 Board of Trustees Meeting (Attachment A)
 - b. Recommended Summer Quarter 2012 Graduates (Attachment B)
- IV. Report from the President
- V. Reports
 - ASWCC – Charles Pope, President
 - WCCFT – Kim Reeves, Co-Presidents
 - WFSE – Vivian Hallmark, Representative
 - Administrative Services – Interim Vice President Nate Langstraat
 - Educational Services – Vice President Trish Onion
 - Instruction – Vice President Ron Leatherbarrow
 - Advancement/Foundation – Anne Bowen, Executive Director
- VI. Discussion / Items of the Board
 - Draft Board Work Plan Review
 - Proposed 2013 Board of Trustees Meeting Dates
 - Proposed Board Winter Celebration Reception (Friday, 12/7)
- VII. Public Comment
- VIII. Executive Session*
 - "...to review the performance of a public employee...
- IX. Adjournment

***The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
 - (c) to consider the minimum price at which real estate will be offered for sale or lease...;
 - (d) to review negotiations on the performance of a publicly bid contract...;
 - (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
 - (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
 - (h) to evaluate the qualifications of a candidate for appointment to elective office...;
 - (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...
- Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.**



CONSENT AGENDA

- a. Minutes of September 20, 2012 meeting of the Board of Trustees (Attachment A)
- b. Recommended Summer Quarter 2012 Graduates (Attachment B)

SUGGESTED RESPONSE

*The chair reads out the letters of the consent items. Then the chair states: "**If there are no objections, these items will be adopted**". After pausing for any objections, the chair states, "**As there are no objections, these items are adopted.**"*

Whatcom

COMMUNITY COLLEGE

MINUTES
 BOARD OF TRUSTEES MEETING
 Laidlaw Center Board Room
 Thursday, September 20, 2012
 2:00 p.m.

- **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:05 p.m. Present in addition to the chair were trustees Sue Cole, Steve Adelstein, Chuck Robinson and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Interim Vice President for Administrative Services; Trish Onion Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Kerena Higgins, Assistant Attorney General; Kim Reeves, WCCFT President; and Keri Parriera, Executive Assistant to the President.

ACTION TO ACCEPT AGENDA

- It was moved and seconded to approve the meeting agenda as proposed, and the **motion was approved unanimously.**
- Trustee Barbara Rofkar announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- **Introduction of New Employees**
 Vice President Ron Leatherbarrow introduced three of his newer direct reports and shared information about their backgrounds: Ed Harri, Dean for Instruction; Janice Walker, Director for Workforce Education; and Charles Harris, Director for eLearning. Two new full-time faculty were named as well: Angela Lockridge, Nursing Instructor, and Ray Spencer, temporary CIS instructor. Both of these faculty members were attending department meetings so could not be introduced in person to the Board.
- **Updates in Collaborations and Partnerships.**
 - Dean Ed Harri reported on the Collaboration in STEM.
 - 1) **Chemistry for the Informed Citizen**
 This NSF sponsored project at Western Washington University brings college and community college faculty together to develop inquiry based curriculum for entry level chemistry courses. Paul Frazey (chemistry) and Sara Julin (physics) have both been involved with this project for a number of years.
 - 2) **Building Laboratory Parity throughout the Curriculum**
 This Hewlett Packard sponsored program allows students and instructors at high schools and community colleges to utilize highly specialized, expensive equipment housed at Western Washington University to perform experiments they would not otherwise have the opportunity to perform through the use of remote instrumentation. This preparation for upper level STEM courses is invaluable training for students at the entry levels.
 - 3) **Collaborative research**
 Building a life science course for elementary education teachers: John Rousseau (biology) is currently serving as co-PI for an NSF sponsored project with faculty at Western Washington University, Chico State University, and local K-12 educators. The project develops curriculum and trains elementary school teachers to deliver a lab based, inquiry based biology curriculum to elementary students.

- Director Janice Walker reported on the Collaboration in Workforce and Grants.
 - 1) **Entrepreneurship Curriculum – Launch & Grow your Business**
This program was developed in collaboration with WWU/Small Business Development Center & NW Innovation Resource Center and is viewed as potential seed for larger entrepreneurship presence at WCC.
 - 2) **Mobile Apps**
New curriculum is being developed in collaboration with the Washington State Business Association and TAG on survey design curriculum.
 - 3) **Hospital Employee Education & Training (HEET) Grant**
BTC, with Whatcom as a sub, was awarded a second year SBCTC \$750K grant (\$140K for Whatcom) to service incumbent healthcare workers in entry and mid-level positions.
 - 4) **Online PTA**
Collaborating with Pierce College and Yakima Community College to provide labs for Pierce students and clinical placements for Yakima students.
 - 5) **Health IT**
This \$11.2M grant, funded by the Department of Labor, is a nine-college collaborative consortium to train workers in health IT security. Bellevue College is the lead on this four-year grant program.
 - 6) **Cybersecurity Camps**
Collaboration with local high schools as part of a Two-year NSF/ATE funded grant to host cybersecurity camps for regional high school students. Includes additional collaboration with industry including TAG, Boeing, and SPIE for guest speakers and prizes for competitors.
 - 7) **Cyberwatch West**
Multi-state collaborative project with four California colleges and universities to establish a West Coast Region Center of Excellence in Cybersecurity.
 - 8) **Capacity Building in Cybersecurity Grant** (three-year project, \$500k)
Collaborating with WWU and UW to build 2- and 4-year degree pathways
 - 9) **Lifelong Learners/40+**
ENCORE advisory committee with community partners.
- Sally Holloway spoke about several Early Childhood Education Collaborations.
 - 1) **NW Corner Development Grant Project**
A collaboration between WCC and Skagit Valley College
 - 2) **STARs Basics in Childcare Curriculum** (collaboration state-wide)
 - 3) **Family Home Child Care Guidebook** (collaboration state-wide)
 - 4) **Early Achievers Opportunity Grant** (collaboration state-wide)

CONSENT AGENDA

➤ Consent Agenda (Calendar)

- a. Minutes of the August 23-24, 2012, Board of Trustees Retreat (Attachment A)

Chair Rofkar stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

PRESIDENT’S REPORT

- The State Board commended WCC for successfully satisfying previously identified compliance issues with the Title VI and Title IX requirements.
- NWCCU sent a letter announcing that the next on-campus visit to WCC will be on October 30th. The visiting evaluator is from the College of Southern Idaho.
- President Kathi received a congratulatory letter from Senator Cantwell’s office recognizing Whatcom’s part of the \$11.8 million grant for Health IT training programs.

- The President also received a letter thanking the College for student participation in the *Students of Color Conference* that was held in the spring. Thanks were expressed to Krysta Walia for her work in organizing and working with the students. Thanks were also extended to Monica Koller and Laura Singletary for their support with this project.
- Whatcom was selected as a site for a Washington Campus Compact VISTA project, and was assigned a VISTA volunteer, Katherine Chambers. She will be working with low-income, first generation, and veteran student populations.
- The President expressed her thanks and appreciation for the Board's support in attending several of the Opening Week events and the Opening Day program, as well as the President's Circle Reception. Of special note was the announcement during the reception of the Foundation's support and work with the Health Professions Education Center capital building project and the significant Charles and Phyllis Self's legacy gift to the Foundation.
- Each of the trustees who had completed terms of five years or more on WCC's Board was awarded a WCC 5-year service certificate.
- President Kathi recognized the Professional Development Committee for their exceptional work in developing the Opening Week activities, particularly the coordination of the department and area exhibits during Opening Day.

REPORTS

- **WCCFT – Kimberly Reeves, President**
 - Kim Reeves noted that a faculty negotiating team is being assembled to begin work soon on the MOU with the administration.
 - Kim shared that the new faculty union executive team includes many adjunct as well as full-time faculty representation.
- **WFSE Vivian Hallmark, Classified Representative**
 - Vivian had no additional items to report.
- **Administrative Services – Nate Langstraat, Interim Vice President**
 - Nate provided an update on the Health Education Professions Center and shared that OFM has approved Whatcom's submission.
 - Nate also shared that Cynthia Hoskins will be joining Administrative Service office as the Administrative Assistant.
 - Linda Wilson was awarded the Classified Excellence Award at All College Day.
- **Educational Services – Trish Onion Vice President**
 - Trish distributed a handout on Financial Aid.
 - Trish Onion reported that the new student orientation sessions were well attended, and that mandatory sessions would be instituted in the spring for all first time, full-time students as part of our student success strategies.
- **Instruction Office – Ron Leatherbarrow, Vice President**
 - Ed Harri provided an enrollment update reporting that FTE is 3,676 students, down 5.8% from the same period last year. The class fill rates are close to last year's numbers.
- **Advancement/Foundation Office – Anne Bowen, Executive Director**
 - Anne spoke about upcoming press releases including the Health Professions Education Center (HPEC) and the Turning Point program.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- Trustee Tim Douglas moved to accept the proposed changes to the dates of the October and November Board of Trustees Meetings, which will be Tuesday, October 23, 2012, and Tuesday, November 13, 2012. The motion was seconded by Trustee Chuck Robinson, and **the motion was approved unanimously.**
- The assignment of a voting delegate to the October ACCT meeting in Boston was discussed, and it was agreed that Steve Adelstein would be the designee for WCC.
- The Board was presented with a draft Board Work Plan that was compiled from the ideas generated at the August Board retreat. It was agreed that the draft plan would be studied by trustees who will send feedback to Keri to compile for further discussions at the October meeting.

PUBLIC COMMENT

- Chair Rofkar called for public comment. There was none.

BREAK

- The meeting was recessed at 3:30 for a 5-minute break. The meeting reconvened into open session at 3:35 p.m.

EXECUTIVE SESSION

- At 3:35 p.m., the meeting was adjourned for a closed Executive Session of the Board for approximately 30 minutes to "...to review the performance of a public employee..." Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Ron Leatherbarrow, and Assistant Attorney General Kerena Higgins. At approximately 3:45 p.m., President Kathi Hiyane-Brown and Vice President Ron Leatherbarrow were excused from the meeting.

The Executive Session was extended at 4:00 p.m. for approximately 30 additional minutes. President Kathi Hiyane-Brown was invited to rejoin the Executive Session at this time.

- The Executive Session adjourned at 4:25 p.m. and the Board reconvened into open session at 4:25 p.m.

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:25 p.m.



SUMMER QUARTER, 2012 GRADUATES

The following Attachment B pages contain the recommended Summer Quarter, 2012 graduate degrees, certificates and diplomas as confirmed by the WCC Registrar and recommended by the President. If approved, this attachment will be included in the minutes.

WHATCOM COMMUNITY COLLEGE

SUMMER GRADUATES

August 24, 2012

ASSOCIATE IN ARTS AND SCIENCES (HONORS PROGRAM)

Quae L. Atwood (With Honors)

Dominic R. Castner (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Kayla R. Adams

Brandon A. Jenkins

Jaime M. Albright

Brittany Johnson (With Honors)

Nicholas E. Anderson

Christopher G. Johnson (With Honors)

Katlyn J. Antila

Emily A. Jones (With Honors)

Jessica A. Balson

Ranvir Kaur (With Honors)

Randi J. Barkell (With Honors)

Reo Kikuchi (With Honors)

Joseph L. Belleme

Euyoung Kim

Carlene P. Berg

Natasha K. King

John E. Beringer

Jacob E. Kysar

Kiersten A. Bethke (With Honors)

Hayley L. Lawson

Jaimie L. Boles

Charlotte I. London

Suchakree Boonyang (With Honors)

Hannah P. Macdonald

Lisa C. Brisbois (With Honors)

Leah B. Major (With Honors)

Mark L. Broyles

Jason A. Malinosky (With Honors)

Victor E. Bueno

Hei Man

Bethany A. Burroff (With Honors)

Dustin J. Marsh (With Honors)

Jacqueline L. Buzzard (With Honors)

Adam R. Martin

Casey M. Calonita

Samantha J. McFarland (With Honors)

Monique M. Canaday

Thomas M. Merino

Curtis J. Cartier

Kyle D. Metcalfe

Allison L. Chapin (With Honors)

Logan A. Morrison

Robin M. Crandall (With Honors)

Brittany L. Mount

Lewis R. Crawford (With Honors)

Nusratina Muhammadamin

Nicholas D. Cunningham (With Honors)

Danae L. Neal

Elizabeth E. Damelio

Michael W. Neuterman

Nominerdene Dashdondog

Hung Phuc Bao Nguyen (With Honors)

Anatoliy Datskiy

Phu T. Nguyen (With Honors)

Kimberly N. Davison

Quy D. Nguyen (With Honors)

Ashley N. Dyche

Hannah R. Niemier

Katie C. Earley

Mary J. Novak (With Honors)

Kiana E. Ecclestone

Nana Ono

Kylee J. Estrada

Odessa Owrakijat

Michael A. Ewaida

Hilary W. Partlow (With Honors)

Michael P. Faith

Fierra S. Patton

Jordan M. Foster

Laura G. Perry

Sarah K. Friesen

Christopher D. Peterson

Shiori Fujimura (With Honors)

Carl J. Porres

William L. Gunter

Ira J. Pradmore

Elizabeth A. Hancock

Jesse M. Retan

Erin B. Hendrix

Sam J. Riedeman

William F. Homel (With Honors)

Robert S. Riese (With Honors)

Emily C. Hughes

Kayla L. Rivers (With Honors)

Travis J. Roark (With Honors)
Jessica D. Rock
Claire E. Rotter (With Honors)
Desiree S. Sanchez
Senica S. Selander
Travis M. Simpson
Kyle R. Smith
Nick W. Sotiropoulos
Kelby M. Steele
Allison R. Stewart
Krissy M. Sweum
Martin Tantri
Desirae N. Tarris
Craig R. Thomas

Michael G. Tillotson
Justin P. Troger
Craig S. Turner
Stephen M. Vandehey
Angelica Villarreal (With Honors)
Rebecca M. Walters
Timothy Dale Weber
Tori N. Weisel
Quinn M. Welsch
Lisa P. Whitford
Alexis M. Wolf (With Honors)
Paula J. Wydur
Kayley T. Yasuoka

ASSOCIATE IN LIBERAL STUDIES

Jessica A. Balson
Christopher J. Human
Cayman V. Larry

Katelynn S. Rabatin
Cory T. Rusch

ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION

Samantha J. McFarland (With Honors)

Kelly J. Shinabarger

ASSOCIATE IN ARTS EDUCATION PARAPROFESSIONAL

Paula J. Wydur

ASSOCIATE IN ARTS VISUAL COMMUNICATIONS

Yahir Cantero
Angel A. Vantrease (With Honors)

Javier L. Vega (With Honors)

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION

Nastassia A. Sahagun

ASSOCIATE IN SCIENCE COMPUTER INFORMATION SYSTEMS

Joshua R. Beckhusen (With Honors)
Mark D. Brossow (With Honors)

Rebecca S. Chamberlain
Brady L. Todhunter (With Honors)

ASSOCIATE IN SCIENCE MASSAGE PRACTITIONER

Cortney E. Hansen
Cheryl A. McNulty (With Honors)

Robert J. Sill
Kristina M. Sleight (With Honors)

ASSOCIATE IN SCIENCE MEDICAL ASSISTING

Valentina T. Anderson (With Honors)
Michelle R. Beck (With Honors)
Nichole S. Casteel (With Honors)

Sharmila D. Chandra
Jacqueline M. Marshall
Kathleen O. Peter (With Honors)

Elaine L. Price
Christie L. Rector
Kelsey A. Shaputis

Alaina M. Thayer (With Honors)
Chandra M. Thompson (With Honors)
Melissa F. Wilson

ASSOCIATE IN SCIENCE NURSING

Justin D. Wood

ASSOCIATE IN SCIENCE PARALEGAL STUDIES

Cari L. Lopes (With Honors)

Jaimie L. Winnett

ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT

Jutta M. Jarvis (With Honors)

CERTIFICATE ACCOUNTING

Isharyanti Sulila

CERTIFICATE EARLY CHILDHOOD EDUCATION

Karri A. Benson

Samantha J. McFarland

CERTIFICATE EDUCATION PARAPROFESSIONAL

Samantha J. McFarland

Irina N. Paliyev

CERTIFICATE HOSPITALITY AND TOURISM MANAGEMENT

Gozde Agar
Patricia Caballero
Ugur Dogu
Eunike Gloria
Roshelle Govender
Pradeep Kumar
Thedius Munyalo

Irma Nugrahanti
Jefferson Nunes
Arditiya Putra
Kenneth Quiros
Cory T. Rusch
Sineka R. Tornquist

CERTIFICATE MASSAGE PRACTITIONER

I-Chun Findley

CERTIFICATE MEDICAL ASSISTING

Carrie L. Beamer
Luda S. Lebedev

Lisa L. Treadway
Cathy L. Yanney

CERTIFICATE MEDICAL BILLING AND CODING

Kimberlee D. Kamas
Amber C. Osborn
Dawn L. Richardson

Fernanda F. Sanchez
Wiley Stewart

CERTIFICATE NETWORK ADMINISTRATION

Joshua R. Beckhusen

Ashit Mandal

CERTIFICATE PARALEGAL STUDIES

Kim F. Coscarart

Yazmin C. Jahed

CERTIFICATE TECHNICAL SUPPORT

Joshua R. Beckhusen

HIGH SCHOOL DIPLOMA

Elizabeth E. D'Amelio

Kiana E. Ecclestone

Callie M. Holeman

Emily A. Jones

Charlotte I. London

Danae L. Neal

Christopher D. Peterson

PROPOSED
2013 Meeting Schedule of
The Board of Trustees

Second Wednesday of the Month (per WAC 132U-104)
2:00 p.m. (unless otherwise noted with an *)

Whatcom Community College
Laidlaw Center Board Room (LDC 143)
237 W Kellogg Road
Bellingham, WA 98226

Wednesday, January 9

***Thursday, February 14**

***Thursday, March 14 (work session; start at 12 noon)**

Wednesday, April 10

Wednesday, May 8 (work session; start at 12 noon)

Wednesday, June 12
(6/14 commencement ceremony)

Wednesday, July 10

August (no regular meeting)
(save dates for possible board retreat, August 13-16)

Wednesday, September 11
(quarter begins on, September 25)

Wednesday, October 9

Wednesday November 13 (work session; start at 12 noon)

Wednesday, December 11

Reports to the Board of Trustees For October 23, 2012 Meeting

➤ ASWCC– Charles Pope, President

- On September 4-7, the ASWCC Executive team, Programming and Diversity Board, and WCC Student Ambassadors attended the 2012 council for union and student programs Leadership Conference to develop their leadership skills for a productive 2012-2013 school year.
- The ASWCC Council of Representatives has welcomed over 30 general student council members to the Organization for fall quarter.
- The ASWCC Council of Representatives is currently in the process of selecting students to participate in a committee that will further the design of the pavilion expansion project. Our intent is to help ensure the building fully meets the students' needs and foster community involvement on campus.
- The Women's Soccer program is currently in first place in the Northern Division. Men's Soccer is in 2nd place. The Men's and Women's Basketball program practice starts Monday, October 15th.
- Student leaders will be attending the Student Legislative Academy on November 2-3 to learn how to communicate effectively with state legislators and to understand the state legislative process.

➤ WSFE – Vivian Hallmark, Representative

- The WFSE 2012-13 contract was ratified by the union members. Healthcare is still being negotiated statewide.

➤ Administrative Services—Nate Langstraat, Interim Vice President

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development.*)
 - The tuition payment plan enrolled approximately 200 students for fall quarter, which resulted in fewer students being dropped from classes for non-payment.
- **Facilities** (*5.1: Create and manage growth through fiscal, capital, technological and human resource development*)
 - Health Professions Education Center (HPC) – Earthwork is progressing on the HPC with excavation and structural fill almost complete. Design work continues for the tenant improvements.
 - Auxiliary Services Building – The drywall and insulation are nearly complete with interior finishes to begin the week of October 22, once all windows and doors are installed.
- **Technology** (*5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - A network issue disabled the College's computer network for several days due to a software malfunction. The IT Department is to be commended for working diligently to troubleshoot, identify, and rectify the problem.

➤ Educational Services—Trish Onion, Vice President

- **Registration, Admissions, Entry and Advising** (*Goal 1.2. Expand opportunities for students to achieve their potential*)
 - Admissions:
 - Grace Jones recently joined the Entry & Advising Center as the new Admissions Outreach Coordinator. Grace is a recent graduate of Western Washington University and an outstanding former ASWCC student leader.
 - Registration staff processed 4,642 new applications and reactivations for the fall quarter. Reactivations occur when an applicant applied for an earlier quarter but never enrolled or when a

former student had a break in enrollment for a quarter (summer excluded). We are beginning to identify relevant admissions data to assist with projecting enrollment and strategies to increase enrollment.

- First Year Experience: In preparation for fall quarter, the Entry & Advising team, along with staff, students, and faculty throughout the campus, welcomed nearly 600 students and over 60 parents through the Whatcom Wave new student orientations. Attendance increased by 24 % compared to last fall. In addition, six sections of EDPL 100, Whatcom’s college success course for new students, are also full this fall quarter with a 50% increase in enrollment compared to fall 2011.
 - **Advising and Transfer Support Services** (*Goal 1.1. Increase student success in transfer and career preparation*)
 - Whatcom recently agreed to commit the advising and information technology resources necessary to implement the nationally-recognized advising and scholarship resource tool offered by CollegeFish.org, which is partially funded by the Gates Foundation. Throughout the day on October 17, several workshops for students, staff, and faculty will be offered. To read more about CollegeFish to get “hooked to college transfer” go to <https://www.collegefish.org/>
 - For Whatcom students who are planning to transfer to Western Washington University, the annual Majors Fair will be offered in the Syre Center in late October. This is a popular and collaborative event in which Western faculty and advisors. Whatcom will again participate in the Compass 2 Campus initiative at Western Washington University when hundreds of 5th grade students will be introduced to the possibility of attending college someday.
 - **Access and Disability Support Services** (*Goal 1.3. Increase support for diverse and changing student populations.*)
 - Access and Disability Services (ADS) is serving 285 students with documented disabilities this fall quarter. In addition to providing academic advising and student success support, Kerri Holferty, Associate Directory of ADS, has written 337 Letters of Accommodation to faculty .
 - **Veterans Services** (*Goal 1.3. Increase support for diverse and changing student populations.*)
 - During 2011-2012, an all-time high of 71 student veterans graduated, completed programs, or successfully transferred to 4-year institutions. Under the leadership of Jarid Corbitt, Veterans Academic Advisor, the VA team provided a web of support services and community referrals for Whatcom student veterans and their families. Given the exceptional completion achievement of veterans last year, Whatcom has 169 student veterans enrolled for Fall 2012, compared to 268 students last year.
 - Whatcom recently secured another federal grant through Campus Compact for a VISTA volunteer, specifically for veterans’ academic assistance. Catherine Chambers, Veterans Academic and Community Support VISTA, will be working closely with the Veterans Office to identify students in need of tutorial services, as well as student veterans interested in tutoring other students.
 - **Running Start** (*Goal 1.1. Increase student success in transfer and career preparation*)
 - Enrollment: Although headcount (880) is higher, the corresponding Running Start *funded* FTE (636) is about the same as 2010, which at that time was highest headcount (867) and FTE. The recently mandated Running Start limits and rules that require waiving credits may have attributed to a reduction in FTE.
 - Student success and support: 440 New Running Start students attended an orientation, either Whatcom Wave or the RS orientation. This represents 84% of the new RS student population (525 new RS students this year).
- **Instruction—Ron Leatherbarrow, Vice President; Ed Harri, Dean for Instruction; Janice Walker, Workforce Education Director**
- **Accreditation and Assessment** (*5.4 Foster a culture of continuous improvement based on institutional effectiveness*)
 - The Northwest Commission on Colleges and Universities (NWCCU) recently notified its member colleges that it was rescinding the Year 5 report requirement for accreditation. Reports will still be required in years 1, 3, and 7 of the accreditation process. During opening week, Anne Marie Karlberg and Tresha Dutton led the first session of their second workshop on course outcomes assessment. Last year’s workshops trained faculty to write effective course outcomes, and this year’s workshop will train faculty to develop effective rubrics for assessing these course outcomes. Over sixty faculty and staff attended the first workshop session.

- **Faculty Hiring** *(2.1 Assess and enhance instructional delivery and student learning, and 5.1 Create and manage growth through fiscal, capital, technological and human resource development)*
 - As reported previously, recent and impending retirements and resignations among faculty will result, by the end of this academic year, in seven full-time faculty vacancies. At this point, the division chairs, based on consultation with their divisional faculty, have created a list of positions for consideration. They will work with the faculty union leadership to create a prioritized list of positions for recommendation to President's Cabinet. Our intent is to advertise to fill all the positions by mid-October.
- **Faculty Governance Activities** *(5.4 Foster a culture of continuous improvement based on institutional effectiveness)*
 - Under the oversight of the faculty union leadership, key faculty positions will be soon appointed including the chair of the College's Curriculum Committee, the eLearning instructional design coordinator, and a service learning coordinator. In addition, a new chair will need to be selected for the Professional Advisory Committee.
- **Workforce Education** *(5.2 Diversify and secure funding/resources from external sources)*
 - Early Achievers Opportunity Grant , \$60k, 9-month project (Sept. 2012-June 2013)-- Sally Holloway, Early Childhood Education Coordinator, will serve as a resource and work with the SBCTC and the Department of Early Learning to develop criteria, processes, and policies for implementing the new Early Achievers Opportunity Grants program at participating colleges statewide.
 - The Health e-Workforce Consortium (Health IT) \$11.8M , 4-year project is a nine-college collaborative consortium led by Bellevue College to train workers in Health IT. WCC will participate in the synthesis of a common entry level IT curriculum as a first step to a Health IT education pathway with articulation to Bellevue's BAS in Healthcare Information Technology Management. WCC's CIS faculty will develop 1-2 new Health IT security courses as part of a new certificate, and WCC allied health students will additionally benefit from the infusion of electronic medical records curriculum and access to training software, allowing them to gain current and highly-desirable employment skills in this growing field.

➤ **Foundation and College Advancement – Anne Bowen, Executive Director**

- **Foundation** *(3.1.3 – Develop the College's and Foundation's community involvement and presence; and 5.2.3 – Contribute to fiscal stability through entrepreneurial activities and efficiencies)*
 - **2012-13 Gifts** –Year to date as of October 9, 2012 we have received \$48,088.03 compared to \$20,637.86 received last year at this time.
 - **President's Circle Reception**– Our President's Circle kick-off event was Wednesday, September 19, 2012 at BelleWood Acres. The event overall was a success with 85 in attendance.
 - **Donor Appreciation Breakfast** – The Donor Appreciation Breakfast is scheduled for October 26th. Sponsors include Presenting Sponsor "Phillips 66" and Silver Sponsor "Peoples Bank"
- **Press Releases/Media Relations – Summary/Highlights Of Media Coverage** *(3.1.3 - Develop the College's and Foundation's community involvement and presence)*
 - **WCC in the News**
 - [Whatcom Community College to offer six-week SAT prep course](#), 9/15
 - [Turning Point program at Bellingham college helps people at economic crossroads](#), 9/19
 - [Chuckanut Radio Hour hosts author T.C. Boyle](#), 9/19
 - [Whatcom Community College partners with developers for new health education center](#), 9/24
 - [Whatcom Community College receives \\$500K grant for cyber-security](#), 9/13
 - Whatcom Community College celebrates 45th anniversary, 9/26 (Ferndale Record, hard copy is available)