

# Whatcom

## COMMUNITY COLLEGE

### MINUTES

#### BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Thursday, November 21, 2013

12:00 p.m. Work Session

1:30 p.m. Board Meeting

Lunch was served from 12:00 noon – 12:30 pm.

**WORK SESSION CALL TO ORDER** Chair Sue Cole officially called the Board of Trustees work session to order at 12:30 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement; Melissa Nelson, Assistant Attorney General; Guests: Margaret Gude, presenters Anne Marie Karlberg, Jason Babcock, Carla Gelwicks, Heidi Ypma, Meg Delzell, Bob Winters, Lee Singleton; and Keri Parriera, Executive Assistant to the President.

#### WORK SESSION

President Kathi made two announcements to the Board:

- The beautiful china service used today was donated to Whatcom Community College by Dr. Karen Morse, retired President of WWU.
  - Margaret Gude was introduced to the Board of Trustees. She has accepted the position of Executive Assistant to the President, and will begin on December 9.
- Student Achievement Presentation – Led by Dr. Anne Marie Karlberg, of Director of Assessment And Institutional Research, and faculty members Jason Babcock, Carla Gelwicks, Heidi Ypma, Meg Delzell, Bob Winters, and Lee Singleton (*Goal 2: Strengthen the culture of learning*)
- A PowerPoint presentation was shared, and representatives from each of the areas involved discussed the data analyses with the Board.

#### BREAK

- The work session was adjourned at 1:35, and a 5-minute break was announced.

**MEETING CALL TO ORDER** Chair Sue Cole officially called the Board of Trustees meeting to order at 1:40 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, Steve Adelstein, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; Guests: Rodrigo Garcia-Berguecio, Ian Stacy, Anita Harker-Armstrong, Melanie Sehman, Nathan Franklin, Tealia Slagle, and Yumiko (Yumi) Watanabe; and Executive Assistant to the President.

### **ACTION TO ACCEPT AGENDA**

- Trustee Steve Adelstein moved to approve the meeting agenda as proposed. It was seconded by Trustee Tim Douglas, and the **motion was approved unanimously**.

Trustee Sue Cole announced that there is a designated time for public comment on the agenda.

### **INTRODUCTIONS**

- The TACTC Transforming Lives Award nominee selected by our trustees, Rodrigo Garcia-Berguecio, was introduced to the Board.
- The new full-time faculty who joined Whatcom in September were also introduced to the Board: Anita Harker-Armstrong, Melanie Sehman, Nathan Franklin, Tealia Slagle, Yumiko (Yumi) Watanabe and Jada Ginnett.

### **CONSENT AGENDA**

#### ➤ **Consent Agenda (Calendar)**

- a. Minutes of the October 9, 2013 Board of Trustees Meeting (Attachment A)

Chair Cole stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted**.

### **ACTION**

- **TAB A -- Policy Review – 4020 (1st reading, possible Action)**
  - Trustee Tim Douglas moved to approve the amends to Policy 4020 as submitted, and assign the new number 615. The motion was seconded by Trustee Chuck Robinson and the **motion was approved unanimously**.
- **TAB B – Board of Trustees 2014 Calendar of Meetings**
  - After some discussion, this item was tabled for the next meeting of the Board.

### **PRESIDENT'S REPORT**

- President Kathi spoke about the busy November schedule during which she attended AACC in DC and was involved in the hiring process for her assistant's position. Trustees were invited to attend a retirement reception for Keri on December 12, 2-4 pm in the WCC Foundation Building.
- A note of thanks was send to all who assisted in the numerous HPEC building opening tours and celebrations, which were numerous.
- President Kathi recently met with Betsy Hasegawa to discuss working with students and community connections regarding diversity.
- President Kathi was on a Presidents' panel presentation at Everett Community College during their diversity career fair. The event was well attended.
- President Kathi asked Vice President Nate Langstraat to provide an update on the Learning Commons project, and he shared a handout and discussed the predesign work.

## REPORTS

- **WSEA – Michelle North, Representative**
  - Nothing to add.
- **Administrative Services – Nate Langstraat, Vice President**
  - The Student Rec Center proposal is being forwarded to the City of Bellingham, and a call for artists has been initiated for the building project.
  - Brian Keeley spoke about Whatcom’s future construction projects and the possible impacts to campus operations.
- **Educational Services – Trish Onion, Vice President**
  - Nothing to add.
- **Instruction Office – Ron Leatherbarrow, Vice President**
  - Nothing to add.
- **Advancement/Foundation Office – Anne Bowen, Executive Director**
  - Anne shared a draft proposal of the naming of buildings’ process, and discussions ensued.

## DISCUSSION/TACTC/ITEMS OF THE BOARD

- **TACTC Update**
  - Trustee Tim Douglas provided an update on the TACTC Legislative Action Committee’s recent meeting.
- **Joint Board Meeting**
  - An invitation to hold a joint meeting with the BTC and WCC boards was discussed. It was agreed that trustee chairs will meet to discuss agenda items and select a date and location.

## PUBLIC COMMENT

- Chair Cole called for public comment. Linda Lambert, Library Director, presented *Wild* by Cheryl Strayed from the Whatcom Reads program. This author will be featured in Whatcom County on February 24, at the Mt Baker Theater, and the following morning at the Bellingham Ferry Terminal.

## BREAK

- The meeting was adjourned for a 5-minute break at 2:30 p.m.
- The meeting reconvened into open session at 2:35 p.m.

## EXECUTIVE SESSION


- At 2:35 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 2 ½ hours “(b) to consider the selection of a site or the acquisition of real estate by lease or purchase...; (g) to review the performance of a public employee, and to discuss collective bargaining; and (i) to discuss with legal counsel representing the agency matters relating to ... litigation or potential litigation...”

- Chair Cole announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Anne Bowen, John Pedlow, Nate Langstraat, Ron Leatherbarrow, and Assistant Attorney General Melissa Nelson.
- The Executive Session adjourned at 5:02 p.m. and the Board reconvened into open session at 5:02 p.m.

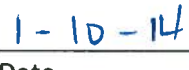
**ADJOURNMENT**

- There being no further business, the meeting was adjourned at 5:02 p.m.

  
\_\_\_\_\_  
Chair of the Board

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President and Secretary of the Board

  
\_\_\_\_\_  
Date