

# Whatcom

## COMMUNITY COLLEGE

### MINUTES

#### BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Tuesday, November 13, 2012

12:00 pm

- **WORK SESSION CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees work session to order at 12:00 p.m. Present in addition to the chair were trustees Sue Cole, Steve Adelstein, Chuck Robinson and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Interim Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Brian Keeley, Director of Facilities; Lisa Wochos, Assistant Attorney General; and Keri Parriera, Executive Assistant to the President.

#### WORK SESSION

- Lunch was served from 12:00 noon – 12:30 pm.
- At 12:30 pm, Keith Schreiber, Principal of Schreiber Starling & Lane Architects, spoke to the Board about his organization and the process that is underway in the development of a new Institutional Master Plan for Whatcom Community College. Data, both hard and soft, is being gathered to help guide the decision-making process. Discussions continued, data was amassed from the Board, and the time-line was identified. The goal is to complete the master plan document by the end of June, 2013.

#### BREAK

- The meeting was adjourned for a 15-minute break at 2:00 p.m.
- **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:15 p.m. Present in addition to the chair were trustees Sue Cole, Steve Adelstein, Chuck Robinson and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Ron Leatherbarrow, Vice President for Instruction; Nate Langstraat, Interim Vice President for Administrative Services; Trish Onion, Vice President for Educational Services; Anne Bowen, Executive Director for Advancement and Foundation; Lisa Wochos, Assistant Attorney General; Charles Pope, ASWCC President; and Keri Parriera, Executive Assistant to the President.

#### ACTION TO ACCEPT AGENDA

- Trustee Steve Adelstein moved to approve the meeting agenda as proposed. It was seconded by Trustee Chuck Robinson and the **motion was approved unanimously.**
- Trustee Barbara Rofkar announced that there is a designated time for public comment on the agenda.

## CONSENT AGENDA

### ➔ Consent Agenda (Calendar)

- a. Minutes of the October 23, 2012, Board of Trustees Meeting (Attachment A)

Chair Rofkar stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

## PRESIDENT'S REPORT

- ➔ The President thanked Trustee Sue Cole for representing the Board the recent advisory committee dinner.
- ➔ President Kathi shared that her Executive Cabinet recently met with the student government leaders and discussed various topics of mutual interest.
- ➔ Mr. Chris Bragg, the visiting accreditation report evaluator for the NWCCU, was on campus on October 30, and met with a large representation of administration, faculty and staff. The College recently received a draft copy of his preliminary report for our review which contained two commendations and one recommendation. President Kathi expressed her thanks to all who participated in the preparations and discussions with Mr. Bragg.
- ➔ President Kathi provided an update from the recent WACTC meeting.
  - The revised Student Achievement Initiative allocation model was discussed. The new model excluded 13 colleges, including Whatcom, from receiving allocations.
  - The capital fund ranking process will commence soon, and WCC has the Learning Commons Building in the queue. Vice President Trish will be representing the Student Services Commission on this process.
  - A task force was developed to review the current "end run process" which discourages colleges from working directly with legislators on capital funding projects without going through the SBCTC capital fund ranking process. President Kathi is a member of this taskforce.
  - President Kathi has been serving on the Efficiency Study Task Force developing an extensive state-wide Efficiency Study Report. The report has been completed, but it has been found that the report will not be submitted to the legislature as previously anticipated.
  - The President has been asked to serve on the applied baccalaureate development process taskforce.
  - The President is also chairing a group formed to align the State Board's agenda with the Washington Economic Development Program. WACTC is looking at innovative economic development and stem programs. Soft skills trainings are being requested by employers in addition to technical skills.
  - Part of the WACTC meeting program included a presentation by the Gould Group with a focus on framing statements and messages that resonate with the broader public.
- ➔ President Kathi shared that she and two trustees will be meeting on December 5 with Al Ralston.

## REPORTS

- **ASWCC** – Charles Pope, President
  - Charles Pope reiterated about the Council’s focus on furthering their goals and implementing them on campus, and bonding with new members of the Council.
  - The Board commented positively on Charles’ role as moderator of the student panel at the recent WCC Foundation Appreciation Breakfast.
- **WFSE** – Vivian Hallmark, Representative
  - Negotiations still continue regarding state health care costs.
- **Administrative Services** – Nate Langstraat, Interim Vice President
  - nothing additional to add
- **Educational Services** – Trish Onion, Vice President
  - nothing additional to add
- **Instruction Office** – Ron Leatherbarrow, Vice President
  - nothing additional to add
- **Advancement/Foundation Office** – Anne Bowen, Executive Director
  - Anne reported that the WCC Foundation has added a new director to its board, John Pedlow.
  - The Foundation received another legacy gift that is just under \$2million, earmarked for scholarships.

## DISCUSSION/TACTC/ITEMS OF THE BOARD

- The Board of Trustees is hosting a reception for the President’s Cabinet and current and past WCC faculty and classified staff union members on Saturday, December 8 at the home of Trustee Barbara Rofkar.
- The Board recognized Trustee Chuck Robinson's birthday.
- Trustee Tim Douglas reported that he will be attending the Legislative Action Committee meeting on Friday.
- Trustee Douglas also shared that the spring 2013 TACTC Conference will be held at the Swinomish Northern Lights Casino in Anacortes, and that the Whatcom County colleges will still be hosting.
- The fall 2013 ACCT Conference will be held in Seattle in October.

## PUBLIC COMMENT

- Chair Rofkar called for public comment. There was none.

## BREAK

- The meeting was recessed for a ten-minute break at 2:55 p.m.
- The meeting reconvened into open session at 3:05 p.m.

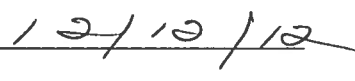
### EXECUTIVE SESSION

- At 3:05 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 20 minutes to "(i) to discuss with legal counsel representing the agency matters relating to ... litigation or potential litigation..." Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown and Assistant Attorney General Lisa Wochos.
- The Executive Session adjourned at 3:30 p.m. and the Board reconvened into open session at 3:30 p.m.

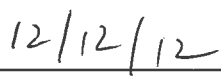
### ADJOURNMENT

- There being no further business, the meeting was adjourned at 3:30 p.m.

  
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Chair of the Board

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
President and Secretary of the Board

  
\_\_\_\_\_  
Date