

BOARD OF TRUSTEES
Board Planning Retreat
AGENDA

August 27-28, 2015

Thursday: 8:30 a.m. – 4:30 p.m.; 6:30 p.m. – 9:00 p.m.

Friday: 7:30 a.m. – 12:00 p.m.

Willows Lodge, 14580 NE 145th St., Woodinville, WA

MEMBERS:

- Steve Adelstein
Chair
- Barbara Rofkar
Vice Chair
- Sue Cole
- Tim Douglas
- Chuck Robinson

Reasonable accommodations will be made for persons with disabilities if requests are made at least seven days in advance. Efforts will be made to accommodate late requests. Please contact the President's Office at 360.383.3330 (or TDD at 360.647.3279)

**NEXT MEETING
REMINDER**

September 9, 2015

Thursday, August 27, 2015

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Consent Agenda (Calendar)
 - a. Minutes of July 8, 2015 Board of Trustees Meeting (Attachment A)
 - b. Proposed Spring Quarter Grads (Attachment B)
- III. Strategic Conversations
 - Review 2014-15 work plan; accomplishments/progress toward Strategic Plan goals
 - 2015-17 College priorities
 - Master planning updates
 - Allocation formula and impact on WCC
 - Visioning – WCC in 5 years
- IV. Public Comment
- V. Adjournment

Friday, August 28, 2015

- I. Call to Order
- II. 2015-16 Board Work Plan
- III. Executive Session*
 - "...to review the performance of a public employee..."
- IV. Public Comment
- V. Adjournment

***The Board of Trustees may adjourn to a closed Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
 - (d) to review negotiations on the performance of a publicly bid contract...;
 - (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
 - (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
 - (h) to evaluate the qualifications of a candidate for appointment to elective office...;
 - (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...
- Action from the Executive Session may be taken, if necessary, as a result of items discussed in Executive Session.**



CONSENT AGENDA

- a. Minutes of July 8, 2015 meeting of the Board of Trustees (Attachment A)
- b. Proposed Spring Quarter Grads (Attachment B)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, July 8, 2015

2:00 p.m.

- **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Barbara Rofkar, and Tim Douglas, constituting a quorum. Trustees Chuck Robinson and Sue Cole were absent. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Executive Assistant to the President.

INTRODUCTION

- President Kathi introduced new vice presidents: Curt Freed, Vice President for Instruction and Luca Lewis, Vice President for Student Services.

ACTION TO ACCEPT AGENDA

- Trustee Barbara Rofkar moved to approve the meeting agenda as proposed. It was seconded by Trustee Tim Douglas and the motion was approved unanimously.
- Chair Adelstein announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- **Budget Update** – Nate Langstraat, Vice President for Administrative Services
A PowerPoint presentation was shared providing an update on the development of the proposed 2015-16 WCC Operating Budget.

Highlights:

- The College received budget information from the State Board on July 6 and is currently working to complete the budget book.
- The College is waiting to receive information on tuition backfill from the State board for the legislative mandated 5% tuition reduction in the first year of the biennium.

CONSENT AGENDA

➤ Consent Agenda

- a. Minutes of the June 10, 2015, Board of Trustees Meeting (Attachment A)

Chair Adelstein stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

ACTION

➤ Proposed 2015-16 WCC Operating Budget

Trustee Rofkar moved to approve the 2015-16 WCC Operating Budget as submitted. It was seconded by Trustee Douglas and the **motion was approved unanimously.**

PRESIDENT’S REPORT

- President Kathi thanked faculty and staff for all the work that went into Nursing Pinning Ceremony, Running Start Graduation, Honors & Awards Ceremony, Retiree Recognition Event, and 2015 Commencement Ceremony.
- President Kathi shared a letter received from 2015 WCC graduate, Renee Cheesman. Cheesman, an adult student, expressed her appreciation to the faculty and staff at Whatcom for a rewarding learning experience.
- International Student Health Mentor Project, an initiative that involved collaboration between WCC’s nursing and international programs, gives nursing students the opportunity to increase cultural awareness and to practice community health by working with international students.
- Enrollments: 2015 summer enrollment is down 3.2% compared to 2014. International student enrollment is up by 10%, Online enrollment is up by 12%. College Administration will explore converting a portion of the online enrollment to State FTE.
- An update of WCC health programs included: approximately 80% of 2015 graduates in the Medical Assisting program graduated with honors; exploration of physical therapy assistant student clinic to provide practical experiences for our students; changes in the nursing curriculum which continue to support the high pass rates of our graduates on the national exam; WCC nursing graduates who went on to WWU BSN program are in the honors program; a new certificate program in chemical dependency; receiving third Health Employee Education Training (HEET) grant of \$540,000 to expand training for certificate programs for patient navigators.

REPORTS

➤ WCCFT – Tresha Dutton, President

- Dutton welcomed both new vice presidents to campus on behalf of faculty.

➔ **Administrative Services – Nate Langstraat, Vice President**

- Langstraat reported both the Financial Statement and Accountability audits were clean audits. Financial statement audit has one finding related to entry of loans coming to the College. Audit reports are available on the College’s website for review.

➔ **Advancement/Foundation Office – Anne Bowen, Executive Director**

- Bowen reported the Foundation is in the final stages of awarding \$200,000 scholarship for 2015-16 academic year.

DISCUSSION/TACTC/ITEMS OF THE BOARD

➔ **August 27-28 Board of Trustees Retreat**

- The agenda for the retreat will include presentation by president’s cabinet on 2014-15 college work plan progress and accomplishments and 2015-17 college priorities.
- Other topics include Board of Trustees work plan for 2015-16 and legislative strategies and priorities.

➔ Chair Adelstein read a board resolution in appreciation of Ron Leatherbarrow’s service to the College and students. Leatherbarrow retired at the end of the 2014-15 academic year.

➔ Chair Adelstein thanked Tim Douglas for his service as chair in the 2014-15 academic year and presented Douglas with a gift. He also thanked Chuck Robinson for his service as vice chair in the 2014-15 academic year.

➔ The Board of Trustees meeting in October will be rescheduled as President Kathi and a trustee will be attending the 2015 ACCT Leadership Congress is scheduled on October 14-17.

➔ A list of upcoming events and key dates were provided to the board.

- August 27-28 -- Board of Trustees Retreat
- September 9 -- Board of Trustees Regular Meeting
- September 9 -- President’s Circle event
- September 14-18 – Opening Week
- September 15 -- All College Day
- September 26 -- WCC Foundation – Kathi Hiyane-Brown and Robert Fong Cooking Fundraiser
- October 6 -- Student Pavilion & Recreation Center Ribbon Cutting
- October 30 – WCC Foundation Donors Appreciation Breakfast

EXECUTIVE SESSION

➔ At 3:03 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to “ (g)...To discuss with legal counsel representing the agency

matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.”

Chair Adelstein announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President for Administrative Services Nate Langstraat, and Assistant Attorney General Melissa Nelson.

- The Executive Session adjourned at 3:29 p.m. and the Board reconvened into open session at 3:29 p.m.

PUBLIC COMMENT

- Chair Adelstein called for public comment. There was none.
- There being no further business, the meeting was adjourned at 3:37 p.m.

WHATCOM COMMUNITY COLLEGE

SPRING GRADUATES JUNE 19, 2015

ASSOCIATE IN ARTS AND SCIENCES (HONORS PROGRAM)

Shannon Anderson (With Honors)	Terra L. Johnston (With Honors)
Katelyn B. Baertsch (With Honors)	Joseph H. McNeil (With Honors)
Katelyn M. Carlton (With Honors)	Billy Ng (With Honors)
Renee N. Cheesman (With Honors)	Sharalyn L. Sentinella (With Honors)
Alex C. Crape (With Honors)	Tarin A. Stefens (With Honors)
Kurt O. Hansen (With Honors)	Ian C. Witecki (With Honors)
Janelle C. Hassebrock (With Honors)	Sarah L. Yates (With Honors)
Naomi L. Hutchinson (With Honors)	

ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION (HONORS PROGRAM)

Nicole A. Laird (With Honors)	Karen P. Segel (With Honors)
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ASSOCIATE IN SCIENCE PARALEGAL STUDIES (HONORS PROGRAM)

Taryn T. Maloy (With Honors)

ASSOCIATE IN ARTS AND SCIENCES

Tanner A. Ackley	Anthony B. Burr
Morgan T. Adams-Fromer	Alex M. Calderon
Jake M. Albert (With Honors)	Ellen M. Carroll (With Honors)
Makayla R. Anderson (With Honors)	Kristin M. Carron (With Honors)
Mikeal J. Anderson	Jayme V. Carter (With Honors)
Lori M. Auriemma	Kevin Castro
Serena N. Auriemma	Kyle R. Chambers
Karmjit S. Bahia	Nick J. Chissus
Alissa M. Baltazar	Nahyeon Cho (With Honors)
Hillary E. Banks	Mason A. Colborn
Paulina M. Barry (With Honors)	Emily S. Cone
Monika K. Baumgart (With Honors)	Lisbet Contreras
Caitlin E. Beebe	Elizabeth A. Crandall (With Honors)
Isaiah M. Bennett	Samantha D. Creel
Shaylene M. Bering	Christian D. Cueva
Jonah E. Blevins	Madelyn K. Dahm
Sierra K. Blunt (With Honors)	Scott M. Danielsen (With Honors)
Jessica M. Braaten	Serena R. Danville
Amber M. Brandon	Emily R. Davie
Sarah E. Brandt (With Honors)	Chelsey D. Dawson
Emily A. Brooke	Ana T. Delaney
Jamie Leigh Broten	Anderson A. De-Ruiter
Ashley P. Brown	James H. Destry
Mikayla R. Brown	Hosanna J. Diacogiannis
Cody L. Bruno	Abigale C. Dixon (With Honors)
Kaitlin M. Brush	Mackinzie L. Dockter
Olivia A. Bucher	Vincent M. Dreyer (With Honors)
Rachel L. Bulldis	Yvonne B. Dubois

Andrew J. Edwards
 Krystal S. Eggum
 Acesha K. Erdmann
 Nicholas A. Eury
 Dawna K. Evans (With Honors)
 Jennifer A. Evans
 Samantha D. Fagergren
 Brian J. Falconer
 Matthew W. Finsrud
 Gregory G. Fisher (With Honors)
 Tylor W. Fleet (With Honors)
 Marlee C. Fraser
 Miriam D. Gallegos
 Ashley R. Garrett (With Honors)
 Sonora B. George
 Eli M. Gerbrandt (With Honors)
 Hayden L. Giesbrecht (With Honors)
 Joshpal S. Gill
 Holley Maree Gilmour
 Kortney R. Grattic (With Honors)
 Caleb P. Graves
 Jessica D. Gray
 Nathalie A. Gruber
 Annika F. Haan
 Samantha N. Haffner
 Caleb O. Hale (With Honors)
 Rachel K. Hale (With Honors)
 Blake A. Harris (With Honors)
 Tania E. Harsono (With Honors)
 Tyler S. Haugen (With Honors)
 Emily A. Hawkins
 Melynda M. Hayes
 Karlee J. Heath (With Honors)
 Dennis A. Henderson (With Honors)
 Brittney C. Hendrix
 Cassidy Henry (With Honors)
 James G. Herald
 Patrick S. Hilmoe
 Russell G. Holden (With Honors)
 Nathan S. Holladay (With Honors)
 Gabrielle N. Hossack (With Honors)
 Samantha K. Hubbell
 Wei-Hao Hung
 Craig A. Hutchinson
 Dominick K. Iaconetti (With Honors)
 Jasmyn R. Ibarra
 Haley L. Jager (With Honors)
 Erika K. Jensen
 Olivia J. Jewell
 Britagne N. Johnson
 Derek W. Johnson (With Honors)
 Joshua D. Johnson (With Honors)
 Kelli L. Johnson
 Vanessa E. Kale (With Honors)
 Svitlahna E. Kasko (With Honors)
 Balvir Kaur (With Honors)
 Colt R. Kempinsky
 Mariah M. Kerrihard
 Christy J. Khoury (With Honors)
 Jimmy J. Khoury
 Yazmene D. Kingsley
 Tyler N. Kinley
 Adam Knott
 Darren D. Korthuis
 Jana L. Koshinz (With Honors)
 Leonard Kravchenko
 Shing Cheung Kun
 Shing Hin Kwan
 Nicole K. Labanauskas
 Samuel K. Landerholm
 Kevin M. Lee
 Elizabeth R. Levelle (With Honors)
 Sumner E. Lewis (With Honors)
 Zewei Lin
 Ann M. Lindquist (With Honors)
 Alexander L. Linett
 Briana C. Link
 Brianne M. Locke (With Honors)
 Derek R. Loerzel (With Honors)
 Dominique Lucero-Gilbert (With Honors)
 Jessica A. Luke
 Campbell O. Lynch (With Honors)
 David A. Mader
 Dylon L. Madison
 Maya A. Magee
 Erinn E. Maidan (With Honors)
 Levi B. Malick (With Honors)
 Cannon A. Mallory (With Honors)
 Hannah L. Mankle
 Fahren I. Mansour
 Alexis E. Martinez
 Bibiana D. Martinez
 Chase M. Mason
 Kara M. Massaro
 Marikka M. Matheny (With Honors)
 Noah J. Matijascic
 Kristina H. Matuska (With Honors)
 Aiden J. McCaig (With Honors)
 Christine A. McClurg
 Alisa R. McHarness (With Honors)
 Taylor A. McLennan
 Mimi F. Miller
 Nicole L. Milligan
 Ryan W. Minkel (With Honors)
 Sean K. Mittelstaedt (With Honors)
 Taylor B. Moncrieff
 Rostein A. Monemi
 Shelby Mae Monson
 Rachel M. Morgan
 Zachary M. Moritz
 Elisa B. Morrison (With Honors)
 Darci K. Morrow
 Addison L. Moss
 David R. Muckala (With Honors)
 Marlo J. Mudd
 Meghan A. Murphy

Ryan T. Murphy (With Honors)
 Kamal R. Nair
 Kyle F. Neal
 Stephanie Y. Neely (With Honors)
 Benjamin J. Neher
 Mariela Nelson
 Spencer H. Nesse
 Jessika R. Ngo
 Thu Tran Minh Nguyen (With Honors)
 Vian M. Nguyen
 Taylor M. Nichols
 Maxwell S. Nicholson
 Danika A. Nogle (With Honors)
 Haylie Renee Northouse (With Honors)
 Lucas D. Nydam
 Aaron C. Onyon
 Ivan M. Owen (With Honors)
 Vladislav S. Pakhnyuk (With Honors)
 Lydia J. Palmer
 Christian A. Pash
 Taras V. Pavlyuk
 Emily E. Pearce (With Honors)
 Connor W. Pelan
 Laura J. Pen
 Cara R. Peschek (With Honors)
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 Alissa M. Pieczynski
 Neilan E. Pierce
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Michelle I. Eide

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Natalia Galindo Cestaro
Heri Kurniawan

Maria Lotero-Jerez
Enny Monica Munthe
Shivani
Manishanker Somavarapu

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Tralayna L. Haslett
Jaren M. Hoppe-Leonard
Kathryn M. Logsdon
Sondra A. Matara
Yvette R. Ray

Jennifer L. Simmons
Luann Y. Strom
Sara S. Weden
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Ryan L. Amersbach

CERTIFICATE OFFICE ADMINISTRATION

Angela Kapustin

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Kelly A. Deans
Kathleen C. James
Melissa A. Marino

Gregory P. Phancenek
Gretchen A. Rothweiler

CERTIFICATE RETAIL MANAGEMENT

Shay Haq
Greg L. Reedman

Khan Sher
Rishali Srivastav

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Jake M. Albert
Vivien K. Assink
Ellen M. Carroll
Weston C. Clizbe
Elizabeth A. Crandall
Emily R. Davie
James H. Destry
Hosanna J. Diacogiannis
Thao Dinh
Mackinzie L. Dockter
Mayim C. Enholm
Marlee C. Fraser
Eli M. Gerbrandt
Caleb O. Hale
Tania E. Harsono
Melynda M. Hayes
Haley L. Jager
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Joshua D. Johnson
Svitlahna E. Kasko
Rhett N. Laninga
Peer Leelayuwattanakul
April S. Mahoney
Cannon A. Mallory
Taryn T. Maloy
Mimi F. Miller
Elisa B. Morrison

Conner S. Moulaison
Kamal R. Nair
Stephanie Y. Neely
Thu Tran Minh Nguyen
Haylie Renee Northouse
Vladislav S. Pakhnyuk
Christian A. Pash
Clayton K. Phillips
Soha Pourpirali
Sonora H. Powell
Mykela A. Puckering
Mykenzie K. Puckering
Mahendra T. Putra
Ellen E. Robbins
Myan M. Rush
Hannah M. Schoepe
Emily N. Schwisow
Jasmyne V. Sheridan
Rafe Stanage
Erika L. Starkovich
Sarah E. Starrett
Jeanne C. Susanto
Nicholas T. Swanson
Christian Vandenheuvel
Mckaela A. Williams
Ian C. Witecki
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