

MEMBERS:

- **Steve Adelstein,**
Chair
- **Barbara Rofkar,**
Vice Chair
- **Tim Douglas**
- **Sue Cole**
- **John Pedlow**

If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.

**NEXT MEETING
REMINDER
Wednesday
February 17, 2016**

- I. Call to Order, Approval of Agenda, and Notice of Public Comment Time
- II. Introduction of ASWCC Student Ambassadors
- III. Strategic Conversation
 - Science & Math Education Reform at WCC – Yumi Clark, Paul Frazey, John Rousseau, Tealia Slagle, faculty members; and Ed Harri, Dean for Instruction
 - Early Childhood – Sally Holloway, Director for Early Childhood Education and Kim Doyle, Early Childhood Education Coordinator
- IV. Consent Agenda (Calendar) [Tab 1](#)
 - a. Minutes of December 9, 2015 Board of Trustees Meeting (Attachment A)
- V. Action Items
 - Proposed Policy 531 – Military Training Credit Evaluation (first reading, possible action) [Tab 2](#)
 - Proposed Bachelor of Applied Science (BAS) in IT Networking Degree (first reading, possible action) [Tab 2](#)
 - Proposed Institutional Master Plan (first reading, possible action) [Tab 3](#)
 - Space Naming Nomination (first reading, possible action) [Tab 3](#)
 - Board of Trustees Resolution In Recognition and Profound Appreciation of the Distinguished Service by Laine Johnston, Director for Running Start
- VI. Report from the President
- VII. Reports [Tab 4](#)
 - ASWCC – Aldo Suseno, President
 - WCCFT – Tresha Dutton, President
 - WFSE – Michelle North, Representative
 - Administrative Services – Vice President Nate Langstraat
 - Student Services – Vice President Luca Lewis
 - Instruction – Vice President Curt Freed
 - Advancement/Foundation – Anne Bowen, Executive Director
- VIII. Discussion / Items of the Board
- IX. Executive Session*
 - ... to consider the minimum price at which real estate will be offered for sale or lease...;
- X. Public Comment
- XI. Adjournment

***The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):**

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



CONSENT AGENDA

- a. Minutes of December 9, 2015 the Board of Trustees Meeting (Attachment A)

SUGGESTED RESPONSE

The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, December 9, 2015

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:03 p.m. Present in addition to the chair were trustees Barbara Rofkar, Chuck Robinson, and Tim Douglas, constituting a quorum. Trustee Sue Cole was absent. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Anne Bowen, Executive Director for Advancement; Ed Harri, Dean for Instruction; Roger Leishman, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Chuck Robinson moved to postpone the Introduction of Student Ambassadors to the next meeting and add "...to discuss with legal counsel representing the agency matters relating to agency enforcement actions..." under Executive Session. It was seconded by Trustee Barbara Rofkar and the **motion was approved.**
- ➔ Chair Adelstein announced that there is a designated time for public comment on the agenda.

INTRODUCTION OF NEW EMPLOYEES

- ➔ New employees from Student Services and Instruction were introduced.

Student Services:

Christina Choi, Student Completion Coach

Anthony Tatangelo, Program Assistant/Curriculum Advisor

Paul Curd, Faculty Counselor

Jody Everett, Program Assistant Financial Aid

David Dunham, Pavilion & Student Rec Center Coordinator / Interim Assoc. Director Athletics

Alitzel Jimenez, Resident Advisor

Shelby Brooks, Resident Advisor

Mike Wade, Resident Advisor

Mark Lann, Student Conduct Officer (Temporary)

Instruction:

Jeanne Broussard, Visual Communications Full-Time Faculty

Paul Curd, Counseling Full Time Faculty

- Immediately following the introduction of new employees, President Kathi introduced Johnathan Tyler Gilmore. Gilmore is one of statewide recipients of the 2016 Transforming Lives Award from the Washington State Association of College Trustees.

STRATEGIC CONVERSATIONS

➤ Foundation Update

Anne Bowen, Executive Director for College Advancement introduced foundation staff: Gennie Clawson, Director for Foundation; Stephanie Schmidt, Operations Manager, and Kate Imus, Program Specialist.

Bowen and Clawson shared a PowerPoint presentation with an overview of 2014-15 funding raising activities and plans for 2015-16.

Clawson presented Trustee Robinson with a Certificate of Appreciation for his years of services on the foundation board.

CONSENT AGENDA

➤ Consent Agenda (Calendar)

- a. Minutes of the November 12, 2015 Board of Trustees Meeting (Attachment A)

Chair Adelstein stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION ITEM

➤ Board of Trustees Resolution Authorizing FEMA Applicant Designation (first reading, possible action)

Trustee Rofkar moved to approve the Board of Trustees Resolution authorizing FEMA Applicant Designation. It was seconded by Trustee Tim Douglas and was unanimously approved.

PRESIDENT'S REPORT

- President Kathi shared her excitement in receiving the phone call from Washington Association of College Trustees (ACT) with the news that Johnathan Tyler Gilmore is one of five

Transforming Lives Award recipients.

- The College received official notification from Northwest Commission on College and Universities approving WCC's Bachelor of Applied Science degree in IT Networking.
- The Biella Foundation Community and Technical College provides \$10,000 in scholarship funds for 2015-16 academic year to each of the 34 community and technical colleges in Washington State. South Seattle College Foundation is the administrator for this fund.
- President Kathi is the co-chair of the National Initiative for Cybersecurity Education (NICE), housed in the National Institute of Standards and Technology in Maryland. The other co-chair is Andre Thornton, an engineer from Lockheed Martin. The group's mission is to develop, foster, and energize a network for cybersecurity educators, trainers, and others interested in preparing a workforce in this field.
- Whatcom Community College, Bellingham Technical College and Skagit Valley College are jointly hosting a legislative reception in Olympia on January 25 for Districts 10, 29, 40, and 42 legislators.
- ACCT Legislative Conference is scheduled for February 8-11, 2016.
- There have been several campus conversations for students and staff to share thoughts on the recent incident at WWU.
- Intercultural Center staff and Ethnic Student Association plan to host constituency group meetings on campus. The first constituency group to meet was for Black, African-heritage, and Afro-American students. The purpose of the meeting is for students to meet each other and to share and listen to each other's stories and experiences.

REPORTS

- **ASWCC** – Na Kim, Vice President
 - Social Justice Committee organized the showing of two documentary films on campus.
 - The ASWCC Executive Board was handing out free healthy food to students to promote healthy eating.
- **WCCFT** – Tresha Dutton, President
 - Faculty have voted to ratify and support the contract which the board will be reviewing today.
- **Student Services** – Luca Lewis, Vice President
 - Recruitment for 4 new positions in support of the Title III grant is underway.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- Chair Adelstein encouraged board members to attend the following events:
 - ACT Winter Conference – January 24-25
 - Transforming Lives Award Dinner – January 24
 - Legislative Reception – January 25

BREAK

- The meeting was adjourned for a 5 minute break at 3:10 p.m.

EXECUTIVE SESSION

- At 3:15 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 45 minutes returned at 4 pm to “(g)...as provided in RCW 42.30.140 (4) (a) to discuss collective bargaining...” and “(i)...to discuss with legal counsel representing the agency matters relating to agency enforcement actions...”

Chair Adelstein announced that a possible action may be anticipated. Guests included President Kathi Hiyane-Brown, vice presidents Nate Langstraat, Curt Freed, and Luca Lewis, Executive Director Anne Bowen, and Assistant Attorney General Roger Lieshman.

The Executive Session adjourned at 4:00 p.m. and the Board reconvened into open session at 4:03 p.m.

ACTION

- Trustee Robinson moved to continue the current negotiated agreement through December 13, 2015 and to approve the negotiated agreement between the Board of Trustees of Whatcom Community College and the Whatcom Community College Federation of Teachers, which is to be in effect from December 14, 2015 through August 31, 2018. The motion was seconded by Trustee Rofkar and **the motion was approved unanimously.**

ADJOURNMENT

- There being no further business, the meeting was adjourned at 4:05 p.m.

TO: Whatcom Community College Board of Trustees

FROM: Curt Freed, VP for Instruction
Luca Lewis, VP for Student Services

DATE: January 2016

RE: Policy 531 - Military Training Credit Evaluation

Context:

Legislation passed in 2011 required the Washington Student Achievement Council to convene the Prior Learning Assessment (PLA) Work Group to coordinate and implement several goals for promoting the award of college credit for prior learning. As a result of the Work Group, legislation was recommended and soon after enacted into with the law, that institution of higher education prior to January 31, 2015 needed to adopt a policy to award academic credit for military training applicable to the student's certificate or degree requirements.

In accordance with SB 5969—

The policy shall apply to any individual who is enrolled in the institution of higher education and who has successfully completed a military training course or program as part of his or her military service that is:

- a) Recommended for credit by a national higher education association that provides credit recommendations for military training courses and programs;
 - b) Included in the individual's military transcript issued by any branch of the armed services; or
 - c) Other documented military training or experience.
- Each institution of higher education must develop a procedure for receiving the necessary documentation to identify and verify the military training course or program that an individual is claiming for academic credit.
 - Each institution of higher education must provide a copy of its policy for awarding academic credit for military training to any applicant who listed prior or present military service in his or her application.
 - Each institution of higher education must develop and maintain a list of military training courses and programs that have qualified for academic credit. Each institution of higher

education must submit its policy for awarding academic credit for military training to the prior learning assessment work group convened pursuant to RCW 28B.77.230. To meet the requirements of SB 5969, Staff drafted a policy for board approval. The draft procedure is also attached for your reference.

Suggested Motion:

Move to approve proposed Policy 531 Military Training Credits Evaluation.

TITLE:	Military Training Credit Evaluation
NUMBER:	531
APPROVED BY THE BOARD OF TRUSTEES:	Pending Board of Trustees approval

Whatcom Community College (WCC) values the training, knowledge, and experience provided to our military servicepersons. Anyone who has served in a branch of the United States armed services and who is enrolled at WCC is eligible to have military training evaluated for college credit (RCW 28B.10.057).

PROCEDURE

743

Page 1 of 1

TITLE: Military Training Credit Evaluation

NUMBER: 743

APPROVED BY THE PRESIDENT: Pending President's approval; to be followed by related policy (531) approval by the board.

Whatcom Community College (WCC) will make every effort to award credit for military training where possible. The following procedure is intended to clarify requirements, processes, and timelines for awarding credit.

Students receiving veteran education benefits or who desire an evaluation of military training are required to complete the following:

1. Declare intent to complete a program of study offered at WCC.
2. Provide an official Joint Services Transcript (JST), from the Community College of the Air Force, or from any other college/university attended.
3. Submit all transcripts for evaluation within three quarters of admission to the program or be decertified for benefits.
4. Submit a request to evaluate military training to the Credentials Evaluation Department.

*Students receiving VA benefits cannot opt out of prior credit evaluation.

The college, upon receipt of all the official transcript(s) and the student's credit evaluation request will:

1. Review military training transcripts received within 3 weeks for reading, English and mathematics placement (Academic Advising staff)
2. Evaluate and record military training or experience that is substantially equivalent to any academic or program course offered at WCC no more than 8 weeks (Credential evaluation staff & program faculty).
 - a. Credential evaluation staff will evaluate all training and courses that are academic in nature towards the general education required for the program of study.
 - b. Program coordinators, directors and/or appropriate faculty will evaluate all training and courses applicable to the program of study. Transcripts, course descriptions, previously determined credential equivalencies** and ACE (American Council on Education) course recommendation will be used to determine equivalent credit recommendations.
 - c. With final approval from the Registrar, credentials evaluation staff will post all applicable credit to the student record and notify the student of the courses and credits awarded.

** WCC will establish standard equivalencies to military credentials where possible.

Special note: In the event the student changes their program of study, transfer credit will be re-evaluated at the student's request and applied to the student record as applicable.

Exception: In the case when outside agency criteria must be met prior to program acceptance.

TO: Board of Trustees

FROM: Curt Freed, Vice President for Instruction

DATE: December 21, 2015

RE: Recommendation for approval of IT – Networking Bachelor of Applied Science Degree

WCC's Curriculum Committee has recommended approval of the proposed degree, Bachelor of Applied Science (BAS) in IT-Networking. Requirements for completion of the degree are specified in the attached document. This degree proposal has been extensively reviewed, both with internal and external audiences. Beginning with WCC's Board of Trustees approval to pursue this BAS degree on November 13, 2014, the degree has been developed by WCC faculty and staff with review by peer reviewers (including two subject matter experts from regional universities), the State Board for Community and Technical Colleges, the Northwest Commission on Colleges and Universities, and the College's Curriculum Committee. WCC earned SBCTC approval to offer this degree on May 7, 2015 and NWCCU approval on December 3, 2015.

This degree will prepare students to enter a variety of IT-related fields through its strong program and general education coursework, including practical business-oriented courses on professional ethics, project management and compliance and auditing, as well as technical courses infused with information security related content. Not only will program students earn the BAS degree, but the degree includes three embedded certificates of proficiency in emerging high-demand areas: cloud technologies, industrial control systems, and mobile and wireless technology.

Approval of this degree will provide a high quality option for students in this region to earn a bachelor's degree in an in-demand, technical field. Students who earn a two-year IT-related degree at other Washington State colleges will also be able to transfer into this program to complete the BAS. This degree strengthens WCC's nationally renowned and well established program in computer information systems and cybersecurity.

Suggested Motion:

<p>Move to approve the Bachelor of Applied Science degree in IT-Networking</p>



MEMORANDUM

TO: Steve Adelstein, Chair, WCC Board of Trustees

FROM: Kathi Hiyane-Brown, College President
Nate Langstraat, Vice President for Administrative Services

DATE: Wednesday, January 6, 2016

RE: Whatcom Community College Institutional Master Plan (IMP) Approval

In August 2013, the WCC Board of Trustees endorsed the College’s development and current draft of its Institutional Master Plan (IMP). Since that time, additional revisions and enhancements have been made to the master planning document in response to the City of Bellingham’s questions and comments during the pre-application process, as well as refining some of the information and data included in the document. Updates and revisions include items such as:

- IMP formatting changes made to meet City of Bellingham’s requirements;
- Kellogg Road closure concept moved from near-term to mid-term development;
- Pedestrian overpass concept removed from the plan following schematic evaluation;
- Data and information updated to reflect current situation (i.e. enrollment, acreage);
- Wetland delineation of southeast property included in the plan;
- Capital project schedules updated to reflect completed projects and adjusted timelines (i.e. Pavilion & Student Rec Center, Phyllis and Charles Self Learning Commons);
- Language included in the plan for round-about at Cordata/Stuart intersection.

Once approved by the Whatcom Community College Board of Trustees, the College will formally submit an application to the City of Bellingham. The plan is considered under the Type VI institutional master planning process as a subarea amendment to the City’s Comprehensive Plan with a legislative rezone. Next steps include:

- Submit formal application to the City of Bellingham;
- Official review of the WCC Institutional Master Plan conducted by City staff;
- Review of the WCC IMP by the City Council during a work session;
- Recommend adoption of WCC IMP at a City Planning Commission hearing (requires vote by City Planning Commission).

SUGGESTED MOTION

Move to approve the Whatcom Community College Institutional Master Plan as presented in order to formally submit an application for review by the City of Bellingham with ultimate consideration for adoption into the City of Bellingham’s Comprehensive Plan.

CC: Brian Keeley, Senior Director for Facilities and Operations
Keith Schreiber, Principal, Schreiber Starling & Lane Architects



 MEMORANDUM

TO: Whatcom Community College Board of Trustees

FROM: Dr. Kathi Hiyane-Brown, College President
Anne Bowen, Executive Director for Advancement

DATE: January 7, 2016

RE: Facilities Naming Nomination for Approval

Facility Space naming: Intercultural Center – currently located in Syre Student Center

Naming Honor Nominee: W. Robert Simpson

Statement in Support:

Whatcom Community College has honored the extraordinary service, contributions and leadership of individuals who have been vigorous advocates of the College, or contributed substantial support to the College by naming facilities in their honor. Due to Mr. Simpson's lifelong enthusiasm for sharing among cultures and diversity we are requesting to name WCC's Intercultural Center in his honor and as recognition of his extraordinary contributions to the College and Foundation in the International Program and in support of diversity at Whatcom and nursing student support.

Mr. W. Robert Simpson's contributions to Whatcom Community College and WCC Foundation have been and continue to be significant. His extraordinary financial support has resulted in the following:

- Direct support of 8 WCC International Students to date in the form of tuition, fees and living expenses toward a transfer degree and subsequent transfer university tuition, fees and living expenses.
- Creation of a substantial endowment to be fully endowed by a similarly substantial legacy gift that will, in perpetuity, provide 2 International program students annually with tuition, fees, and living expenses while earning their transfer degree at Whatcom and, subsequent transfer university tuition, fees and living expenses at Western Washington University for their bachelor's degree.
- Contribution designated to fund Diversity and Intercultural Professional Development for students, faculty and staff for the next 2-3 years.

- Two endowed nursing scholarships that will fund full tuition, fees and books for 2 nursing students annually.

Mr. Simpson received the WCC President's Award in 2014 and is recognized by the WCC Foundation as a President's Circle Lifetime Leader and as a member of the Legacy Society.

Suggested Motion: Move to approve the naming of Intercultural Center for Students in honor of W. Robert Simpson for his significant and ongoing contributions to diversity at Whatcom Community College.

**Reports to the Board of Trustees
January 13, 2016 Meeting**

➤ **ASWCC— Aldo Suseno, President**

- **ASWCC Position Statement: Winter Decorations (Goal 5.3. Promote a safe environment for teaching, learning, and working)**
 - The ASWCC asked for Christmas Trees to be taken down in order to create a campus environment that better represents the diversity of the season.

➤ **WCCFT—Tresha Dutton, President**

- The faculty are pleased to be returning this winter with a ratified contract. The negotiating teams will meet the first week of winter quarter to begin work on the divisional structure MOU. We have every expectation that work on the MOU will go smoothly and that we will have a mutually agreed upon proposal for a new divisional structure by early spring.

➤ **Administrative Services—Nate Langstraat, Vice President**

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - Application paperwork is being completed for reimbursement by the Federal Emergency Management Administration (FEMA) on a claim for damages from a windstorm last August. The total claim is between \$5,000 to \$7,000 and is due in January 2016.
 - Staff members in the Business Office have received training in the new asset management software “DirectLine,” which will be used by all SBCTC colleges. The old software will no longer be supported starting in 2016.
 - Staff from the Business Office attended training for preparation of the transition to the new chart of accounts structure when colleges migrate to ctLink. The Business Office will take the lead on structuring Whatcom’s chart of accounts to match the reporting needs of the College.
- **Facilities & Operations** (*5.1: Create and manage growth through fiscal, capital, technological and human resource development*)
 - The new budget and schedule (adjusted for inflation and delayed construction start) for the Phyllis and Charles Self Learning Commons was submitted to OFM for inclusion in the 2016 supplemental capital budget. The Governor’s proposal includes the authority to finance the construction of the building with a Certificate of Participation (COP) with intention to fund the debt service from the system’s Building Fee fund.
 - The Cascade re-roof project is in schematic design with bidding in spring for next summer construction.

- Laidlaw boiler replacement is in the design development phase with bidding in spring for next summer construction.
- **Conference & Event Services** (*3.1 Increase College Stature as a community and educational partner*)
 - Internally, Conference & Event Services (CES) will support the Education Planning class meetings, Running Start Orientations, the Student Life Welcome Back Fair, and Entry and Advising's Winter Transfer Fair. CES will also support College co-sponsored events, including the Technology Alliance Group Predictions Luncheon and MLK Human Rights Conference.
 - Externally, CES continues to support WWU Athletics as they use WCC as a host site for their upcoming men's and women's basketball games.
- **Technology** (*5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
 - IT completed the yearly upgrade on the virtualized server cluster and the desktop visualization cluster. This upgrade will enable IT to begin the migration to Windows 10 and to support new applications.
 - IT software developers are finishing up on several projects including the final touches on improving ADA compliance on the MyWCC student, revisions to the Online Budget Development Tool for this upcoming budget season, and completion of the new Online Graduation Application.

➤ **Student Services—Luca Lewis, Vice President**

- **Running Start** (*1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement*)
 - Staff recently attended the Statewide Workshop on Dual Credit Programs at Big Bend Community College, and shared information with local high school counselors at their recent meeting at WCC. The traditional twice yearly statewide Running Start meeting is expanding to Dual Credit workshops to create synergy between all of the dual credit programs, including Running Start, and align best practices to better serve students.
 - Winter quarter enrollments for Running Start are strong at 964 students (approximately 711 FTE).
- **Admissions & Registration** (*1.4 Introduce new opportunities for student learning and engagement*)
 - Phone-a-Thon - Coordinated a group effort to call over 600 students on the afternoon tuition was first due. Students were reminded they could enroll in the tuition payment plan, pay online, or pay in person. Students appreciated the reminder and many of those we spoke to either paid that evening or enrolled in the payment plan.

Staff members from across the college participated; Running Start, Financial Aid, Student Life, WorkFirst, Office of the VP for Student Services, Outreach, Access, and First-Year Experience, Business Office, Instruction, Entry & Advising, Admissions and Registration.

Compared to last winter, 18% fewer students were dropped which translated into a 24% decrease in rescheduled classes.

➤ **Instruction—Curt Freed, Vice President; Ed Harri, Dean for Instruction; Janice Walker, Dean for Workforce Education**

- **Community and Continuing Education** *(3.1 Increase College stature as a community and educational partner; 3.3 Be an active partner in economic development; 5.2 Diversify and secure funding/resources from external sources)*
 - The Community & Continuing Education department is responding to emerging trends by offering an exciting new beginning level class on Drone Piloting & Safety winter quarter. The class is designed for those who aspire to use drones for commercial applications, as well as for hobbyists. In addition, plans for the 6th Annual Chuckanut Writers Conference (www.chuckanutwritersconference.com) are well underway, with registration opening January 4, 2016.
- **Non-traditional workshops** *(1.3 Increase access for diverse and nontraditional student populations; 1.4 Introduce new opportunities for student learning and engagement; 3.1 Increase College stature as a community and educational partner)*
 - The College will once again be offering two “non-traditional” workshops for middle school students—Guys & Guts and Girls Go Tech. The primary purpose is to introduce students at a relatively young age to education and career pathways that they might not typically consider as they get older due to various biases, mostly gender—boys to allied health and nursing, and girls to technology. Guys & Guts is scheduled for March 5, 2016 and Girls Go Tech for April 16, 2016. Retired Navy captain and NASA astronaut Wendy Lawrence has confirmed she will again participate in Girls Go Tech and, at her recommendation, WWU professor and Mars Rover project member Dr. Melissa Rice will be the guest speaker. This will be the 6th offering of Guys & Guts and the 8th of Girls Go Tech.
- **Grants** *(1.1 Increase student achievement in transfer and career preparation; 2.1 Maintain currency in college curriculum and delivery; 5.2 Diversify and secure funding/resources from external sources)*
 - WCC submitted two NSF grants in December on:
 - 3D Printing – An NSF grant which aims to engage math students. This project will explore the impact 3D printing has on retaining STEM students and students’ long-term memory of key math concepts and will inspire, connect, and catalyze curriculum development, starting with math and ultimately broadening to other STEM disciplines and beyond. This 2-year, \$72,310 proposal is led by Lee Singleton, math faculty.
 - Cyber Capacity Building – An NSF grant titled “Building Cyber Capacity in the Northwest and Beyond.” In this 3-year, \$499,998 grant led by PI Corrinne Sande, WCC proposes to expand upon its successful CIS/cybersecurity programs and workforce capacity building efforts through a trio of interrelated efforts that support the student pipeline from high school through college and university, including online programs: (1) WCC will develop and offer an online bachelor of applied science (BAS) degree in IT networking, which will run in parallel with an on campus program; (2) WCC will develop an upper division support/navigator program for students pursuing either the BAS programs at WCC or the Computer Information Systems Security bachelor’s degree at nearby WWU; and (3) WCC will leverage current

cybersecurity camps that have developed into a robust program for high school students.

- Whatcom submitted a 1-year, \$40,480 grant to the National Security Agency (NSA) proposing a GenCyber camp for middle- and high-schoolers. The ultimate objective is for the local school districts to host these camps on their own in the future. In addition to leveraging CyberPatriot curriculum and the College's ongoing annual cyber camp series, the camps will also leverage the College's success in leading CyberWatch West (CWW), distinction of the NSA/Department of Homeland Security (DHS) National Center of Academic Excellence in Information Assurance 2-Year Education (CAE2Y) designation, and NETLAB+ resources enabling remote access.
- Both of WCC's letters of interest (LOIs) submitted in October to College Spark Washington's community grants program were invited to move forward in the application process, and so two full proposals – each requesting \$150,000 over 3 years – will be submitted in January. These are titled (1) "Setting up low-income students for math success at Whatcom Community College and beyond," and (2) "Scaling up English 101-plus to help low-income students achieve college-level credits sooner."
- **Learning Center** *(1.2 Increase academic support for students)*
 - The Learning Center had 3,954 logins at the Math Center and 1,054 at the Writing Center. These are the largest numbers of users ever supported in a Fall quarter, with last year serving 3,567 and 815 respectively. The continued growth is strong evidence for the continued need for a Learning Commons.
- **International Student Enrollments** *(1.3 Increase access for diverse and nontraditional student populations)*
 - Enrollments continue to be strong in 2015-16. With 345 international students enrolled, Fall 2015 marked a 15% increase in international enrollments over Fall 2014, and Winter 2016 looks likely to sustain similar numbers.
- **Study Abroad** *(1.4 Introduce new opportunities for student learning and engagement; 3.2 Lead collaborative efforts with other educational institutions)*
 - Whatcom faculty member, Ben Kohn, was selected to teach in Berlin for the Spring 2016 quarter through the Washington State Community College Consortium for Study Abroad (WCCCSA). Ben will be joined by students from WCCCSA's 17 member schools, including 8 students from Whatcom.
- **College Internationalization** *(1.4 Introduce new opportunities for student learning and engagement; 3.2 Lead collaborative efforts with other educational institutions)*
 - International Programs is making final preparations for the events of International Week from February 22 – 26. Events include a presentation on the global immigration crisis by former University of Washington Assistant Vice Provost for International Education, David Fenner; a jointly-sponsored presentation with WWU's Center for Canadian-American Studies (Totem Pole Journey); a multi-lingual poetry reading event with World Languages—and more.
- **Library** *(1.2 Increase academic support for students; 1.4 Introduce new opportunities for student learning and engagement; 2.3 Improve student learning)*
 - Since March 2015 the Library has focused on realigning and developing its collection to better meet student and faculty scholarship needs; scrubbing 'library service platform' (LSP) data; and promoting the library as space.

Preliminary results and feedback from faculty, students, and other patrons has been universally positive and resulted in increased usage of space after several years of decline. On Monday, December 7, the Library hit an all-time one-day attendance record of 2,020 visits. (Total Fall quarter library census data has not yet been calculated.)

Other illustrative data points include:

- 1,300 titles added to the collection;
- 1,500+ items were deselected from the collection; and
- 7,000 LSP records were updated, enhanced, or deleted.

➤ **Foundation and College Advancement – Anne Bowen, Executive Director**

- **Foundation 5.2.1 – Increase external revenue sources through grants and Foundation fundraising.**
 - Fundraising Progress Update:
 - Draft reports show we have received 45 gifts totaling \$29,070 for the month of December. Year to date as of December 29, 2015 we have received \$440,238 in gifts and pledges.
 - Foundation News:
 - **The Winter Holiday Luncheon**, hosted by the Foundation on December 4th, was a successful launch to the holiday season with approximately 225 faculty, staff and board members in attendance. An added bonus was that those who participated in the Combined Fund Drive Cookie Sale contributed over \$1,422 to the WCC Foundation.
 - **The Year-End Appeal** was sent out in early December to nearly 600 current and lapsed donors and nearly 1,200 non-donor prospects.
 - Press Releases/Media Relations – Summary/Highlights Of Media Coverage
 - [Whatcom View: After Black Friday, give back on Tuesday](#), Bellingham Herald, 12/1/15