

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, April 20, 2016

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Steve Adelstein officially called the Board of Trustees meeting to order at 2:03 pm. Present in addition to the chair were trustees Barbara Rofkar, John Pedlow, and Diane Staves, constituting a quorum. Trustee Tim Douglas was absent. Others present included President Kathi Hiyane-Brown; Nate Langstraat, Vice President for Administrative Services; Curt Freed, Vice President for Instruction; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Rofkar moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- ➔ Chair Adelstein announced that there is a designated time for public comment on the agenda.

INTRODUCTIONS

- ➔ Chair Adelstein introduced new trustee Diane Staves.
Staves retired in 2013 as an internist with the Nooksack Health Center in Everson. She was the medical director from 2009 to 2011. Her professional experience includes similar roles at the Interfaith Clinic and Western Washington University Health Center in Bellingham as well as with non-profit clinics in Connecticut. Staves, who speaks French and Spanish, has served as an advisor with international medical relief organizations in countries such as Venezuela, North Korea, Haiti and Mexico City. Staves volunteers as a facilitator for the Whatcom Alliance for Health Advancement, the Whatcom Medical Reserve Corps and has participated in medical relief work in Latin America and India. Her board experience includes the Slum Doctor Programme, Whatcom Day Academy, and King Low Heywood Thomas School in Connecticut. She has lived in Bellingham since 1999. Staves has dedicated her career to providing medical

care, access and advocacy to underserved populations especially at home but also internationally.

- ➔ Luca Lewis, Vice President for Student Services introduced Hui-Ling Chan, new Director for Student Life and Development.

Chan comes to Whatcom with more than 21 years of experiences in student programming, diversity, housing and cultural education. During her professional career, she has served in various director roles—most recently as the Assistant Director for University Residences since 2008 at Western Washington University. Originally from Malaysia, Chan earned her Bachelor degrees in Business Administration and English and a Master degree in Teaching English as a Foreign/Second Language at Southeast Missouri State University. She will be completing her MBA at Western Washington University this summer.

STRATEGIC CONVERSATIONS

- ➔ Service Learning Project with Growing Veterans – Kaatije Kraft Geology Faculty; Taylor Kent and Terry Welch, WCC students

Ed Harri, Dean for Instruction, introduced Kaatije Kraft. Kraft provided an overview of the project and introduced Taylor Kent and Terry Welch, WCC students, to discuss their research and experiences working on the project.

- ➔ Achieving Success: 2017 Aspen Prize Recognition – Ed Harri, Dean for Instruction and Alison Scherer, Grant Development Coordinator

A PowerPoint presentation provided an overview of Aspen Prize Recognition and application process for the Aspen Prize Award.

- ➔ Guided Pathways Initiative – Curt Freed, Vice President for Instruction and Luca Lewis, Vice President for Student Services

A PowerPoint presentation provided an overview of the purpose and key principles of the grant. Board members confirmed their support of the College submitting a grant application.

CONSENT AGENDA

- ➔ Consent Agenda

- a. Minutes of the March 16, 2016 Board of Trustees Meeting (Attachment A)

Chair Adelstein stated: “If there are no objections, this item will be adopted.” As there were no objections, this item was adopted.

ACTION ITEM

- Recommendations for change to residency requirement for WCC transfer degrees (first reading, possible action)

Trustee Rofkar moved to approve the change to residency requirement for the Associate in Liberal Studies and Associate in Science degrees. The motion was seconded by Trustee Pedlow and the motion was approved unanimously.

PRESIDENT'S REPORT

- Enrollment update: Spring quarter FTEs are up 2.9% compared to last year. Spring State FTE up 0.6% percent compared to last year. WCC is experiencing increased enrollments in science, technology, social sciences, and business. In addition, there are increased enrollments in e-learning and running start.
- NW Community College Consortium (Whatcom/Edmonds/Pierce) did not receive funding for the next funding cycle of the Community College Initiative program. WCC has hosted the program for seven and served more than 100 students. WCC has received approximately \$3.5 million to administer the program in the past seven years.
- The first reading for the proposed 2016-17 WCC Operating Budget is scheduled for May Board of Trustees meeting. The two- year college system is facing significant reduction in state allocation. One of the key factors being Moore vs HCA lawsuit.
- The College continues to apply for grants to support initiatives and respond to workforce needs in our community and region. WCC submitted two HEET proposals: 1) "Enhance Nursing Assistant Certified Training in Acute Care" 2) "Building a dually-Credentialed Chemical Dependency Professional Workforce".
- The College received a National Security Agency (NSA) grant to host GenCyber camps for middle and high school students this summer.
- At the Washington Association of Community and Technical Colleges (WACTC) meetings, presidents have been spending a significant amount of time on the new allocation formula for state funding.
- President Kathi chaired the WACTC Strategic Visioning Committee. The committee is working on a statement affirming the systems commitment to diversity, equity, and inclusion. This statement will be presented to WACTC for adoption.
- President Kathi attended the 96th AACC Conference. She served on a panel presentation on cybersecurity education, led a preconvention workshop for leaders of color, and facilitated leadership conversations in a workshop organized by American Association for Women in Community Colleges (AWWCC).
- President Kathi reported that Luca Lewis, Vice President for Student Services, has been in

communication with Joel Kronenberg who spoke to the Board during the public comment period at the March Board of Trustee.

REPORTS

➔ ASWCC – Aldo Suseno, President

- ASWCC approved funding for the installation of an information kiosk in the quad area. They are working with facilities staff to identify the location of the kiosk.
- 600 students attended the Welcome Back BBQ
- ASWCC is planning to present the proposed 2016-17 ASWCC Service & Activities Budget to college leadership in preparation for the presentation to the Board of Trustees in May.
- Student Leading Change Conference is scheduled on May 7, 2016.

➔ WCCFT – Tresha Dutton, President

- Faculty union submitted a letter of support for the guided pathways.

➔ WSFE – Michelle North, Representative

- Mark Hamilton, WSFE state representative, is planning to attend a future board meeting to address the board during the public comment period.

➔ Administrative Services – Vice President Nate Langstraat

- The proposed 2016-17 WCC Operating Budget will be presented at the May board meeting.
- The College had already begun the permitting process for the Learning Commons when the final state capital budget was released. The College has one year to pick up the permit once it is approved by the City and two years after that to use the permit.
- Roof replacement for Cascade Hall will commence this summer.

➔ Student Services – Vice President Luca Lewis

- 480 students attended information sessions during spring quarter. Chair Adelstein asked for data on the number of students who did not attend the WAVE Orientation. Vice President Lewis will provide the information at the next meeting.
- WCC is hosting a visioning and planning forum with Ferndale School District on May 25.

➔ Instruction – Vice President Curt Freed

- Mindset Community Forum was held on campus on April 14, 2016.
- To date, the College has successfully recruited five of the ten full-time faculty positions

➔ **Advancement/Foundation** – Sue Cole, Executive Director

- Executive Director Cole thanked board members for their support of the Magic of Whatcom event.

DISCUSSION/TACTC/ITEMS OF THE BOARD

➔ Key Dates/ Events

- A list of upcoming campus events were provided to the board. Chair Adelstein encouraged board members to attend the events.

➔ ACT Spring Conference – May 12-13

- Trustees Pedlow, Staves, Rofkar and Douglas will be attending the ACT Spring Conference in Bellevue.

PUBLIC COMMENT

➔ Chair Adelstein called for public comment. There was none.

ADJOURNMENT

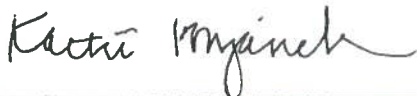
➔ There being no further business, the meeting was adjourned at 3:43 pm



4/20/16

Chair of the Board

Date



4/20/16

President and Secretary of the Board

Date