

Student Name		Student ID Number
Quarter (e.g. Fall 2017)	Your WCC Email:	Current GPA (at high school or WCC)

### Step 1: Look up your books

1. Find out which books you need by viewing your [Booklist on MyWCC](#), visiting Running Start, visiting the WCC bookstore, or going to the bookstore website ([bookstore.whatcom.edu](http://bookstore.whatcom.edu))
2. Print your booklist or write down your required books on a separate piece of paper for reference. (You won't get this form back.)

### Step 2: Declare your eligibility

1. Are you receiving a fee waiver? (check one)     Yes     No     Don't know
2. Write on the back of this form to explain why you need help with your books this quarter (optional).

### Step 3: Request your books

Write down the books you want to borrow here, with title and edition (Example: "Think Vertically, 2<sup>nd</sup> Edition"):

_____
_____
_____
_____

**Required books only.** No recommended books, no study aids  
**Textbooks only.** No lab packets, no course packets, no Workbooks, no web access codes

### Step 4: Sign the agreement.

By entering my name below, I agree to the [Book Loan Terms](#) on page 2 of this form.

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

We will send a message to your WCC email address when your form is processed. Check [MyWCC.whatcom.edu](http://MyWCC.whatcom.edu)

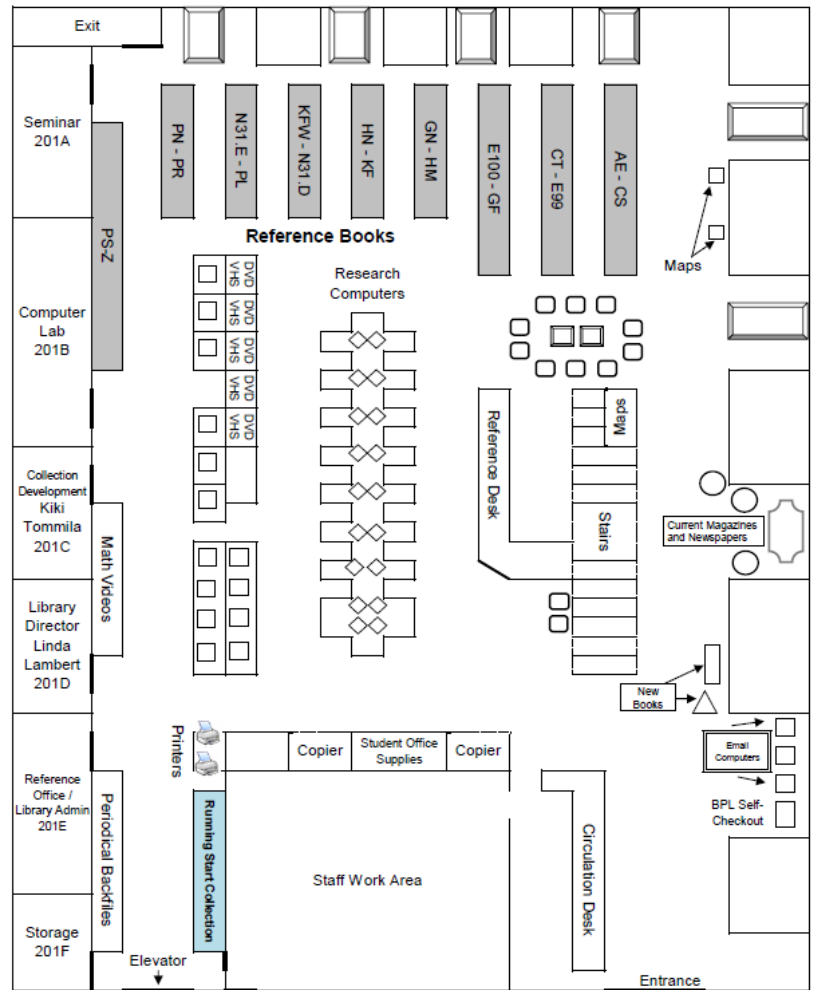
#### APPROVED TEXTBOOKS FOR LOAN - OFFICE USE ONLY

_____
_____
_____
_____

Book(s) must be returned in good condition by \_\_\_\_\_.

Running Start Office Approval: \_\_\_\_\_

If you would like to explain why you need help with your books this quarter, you may do so here:



**WCC LIBRARY**  
Where the Curious Connect

**Main Floor**

### Book Loan Terms:

*I, the student, understand that the Running Start Book Loan Program is for students who need financial assistance with their required textbooks. There is a limited amount of money to purchase books for Running Start students to borrow. Priority is given to students who have financial need AND who have demonstrated academic achievement; however, not all books can be supplied. Students will not be able to borrow books until any Library fines are paid.*

*I, the student, agree to pick up my books by the end of the first week of the quarter (or forfeit my opportunity to borrow books.) I also agree to return my books by the **last day of the quarter**. Additionally, I agree to notify the Running Start office of changes to my schedule that may affect my book loan. If my books are lost, or damaged when I return them, I agree to replace my books or reimburse the Running Start program for the cost – failure to do so will result in the loss of book borrow privileges, and a block on my record preventing me from registering for classes and accessing transcripts.*

*I understand that I will not be loaned any books unless approved by the Running Start Office.*