

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, September 21, 2016

2:00 p.m.

- **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:05 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Douglas moved to approve the meeting agenda as proposed. It was seconded by Trustee Adelstein and the **motion was approved unanimously**.
- Chair Rofkar announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- Title III Grant Overview/Update
 - Luca Lewis, Vice President for Student Services introduced Tawny Townsend, Director for Student Success and Retention. Townsend introduced the AIM Team; Nadine Hensley, Sara Purington, and Alissa DeLaFuente. They provided an overview and update on program activities.

INTRODUCTION OF ASWCC Executive Board

- 2016-17 ASWCC Executive Board members were introduced.
 - Jarrett Martin, President
 - Yohaly Camacho, Vice President
 - Evelyne Mugabe, Director of Clubs
 - Anisa Alvin, Director of Operations

- Edgar Neri, Director of Legislative Affairs
- Faith Francke, Director of Administrative Affairs
- Jackie Rumble, Director of Campus Advocacy

CONSENT AGENDA

➔ Consent Agenda

- a. Minutes of August 4-5, 2016 Board of Trustees Retreat (Attachment A)
- b. Proposed Spring Quarter Grads (Attachment B)

Chair Rofkar stated: “If there are no objections, these items will be adopted.” As there were no objections, these **items were adopted**.

PRESIDENT’S REPORT

- ➔ President Kathi expressed appreciation to all faculty and staff for their work over the summer in preparation of a new academic year.
- ➔ As of September 20, 2016, fall enrollment was up 2.7% compared last year. Programs experiencing enrollment increase of at least 5% from last fall included technology, social sciences, business and law, and health professions.
- ➔ Whatcom received notice of being awarded another National Science Foundation grant under the Scholarship for Service – Institutional Development category. This award of \$499,998 will support further expansion of the CIS program through a trio of related efforts: 1) Further develop and offer online the bachelor of applied science degree in IT Networking; 2) provide support to BAS students via a student navigator position as well as to those continuing on to WWU’s Computer Information Systems Security degree; and 3) further expand offering cybersecurity camps/CyberPatriot competitions for high school students including workshops for high school instructors. Additional emphasis is on ensuring industry participation in supporting the BAS degree at WCC. This grant runs September 2016 through August 2019.
- ➔ A two-year \$72,310 grant led by Lee Singleton will explore the use of 3D printing in the classroom to retain STEM students and to improve students’ long-term memory of key math concepts. The grant is titled “EAGER: MAKER: Engaging Math Students with 3D Printing for STEM Success.”
- ➔ Whatcom in partnership with Snohomish Workforce Council and other consortium partners submitted a grant proposal in response to the US Department of Labor’s America’s Promise Initiative. The proposal focuses on developing career pathways in healthcare industry.

- ➔ Ed Harri, Dean for Instruction, is leading strategic planning process and will provide updates at each board of trustees meeting.

REPORTS

- ➔ **WCCFT** – Tran Phung, President

Tran Phung announced members of the new executive committee: Tran Phung, President; Katherine Taylor, Vice President for Adjunct Faculty; Anita Harker, Vice President for Full-Time Faculty; Tommaso Vannelli, Treasurer; and Ian Stacy, Secretary.

- ➔ **Instruction Office** – Curt Freed, Vice President

Curt Freed shared that he along with a few staff recently went on a tour of Lummi Business Council and NW Indian College and are exploring opportunities for collaboration.

- ➔ **Advancement/Foundation Office** – Sue Cole, Executive Director

Sue Cole announced the establishment of an Orca Food Pantry to help students in need.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- ➔ **2016 ACCT Leadership Congress**

President Kathi and Trustee Pedlow will be attending the 2016 ACCT Leadership Congress in New Orleans on October 5-8, 2016.

- ➔ **ACT Legislative Action Committee**

Trustee Douglas and Trustee Pedlow agreed to serve on the ACT Legislative Action Committee.

- ➔ **Upcoming Events**

Chair Rofkar reminded the board on the following upcoming events:

- Donor Appreciation Breakfast – October 28, 2016 at the Bellingham Golf & Country Club
- College Conversations – November 14, 2016 at the Lynden home of Chuck and Dee Robinson

- ➔ **Proposed 2017 Schedule for Board of Trustees Meeting**

Chair Rofkar asked the board to review the proposed meeting dates and send feedback to Rafeeka Kloke prior to the next meeting.

EXECUTIVE SESSION

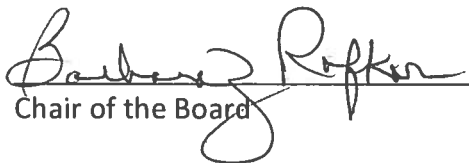
- ➔ At 4:07 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately 30 minutes "... to evaluate complaints or charges brought against a public officer or employee..."

Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Curt Freed, Dean for Workforce Education Janice Walker, and Assistant Attorney General Melissa Nelson.

The Executive Session adjourned at 4:35 p.m. and the Board reconvened into open session at 4:35 p.m.

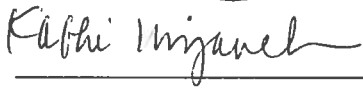
ADJOURNMENT

➔ There being no further business, the meeting was adjourned at 4:40 p.m.



Chair of the Board

Date 11/16/16



President and Secretary of the Board

Date 11/16/16