

Running Start Parent/Guardian Permission Form

2019-2020

Please read this form, sign the back, and return to the Running Start office in Laidlaw 134

For a successful Running Start experience, parents and students should consider the following:

1. Review the “Running Start Financial Responsibilities” resource included in the Admission Packet. Running Start students must pay quarterly fees to the college, plus other costs associated with attending college, such as books and supplies. Fee Waivers and financial assistance are available for qualifying students.
2. All grades from Running Start college classes will appear on both the high school and college transcript. Discuss the academic responsibilities associated with attending college. Students are expected to participate fully in all course activities, including labs and field trips. Signing this form serves as a universal field trip permission slip for participation in off-campus activities.
3. Discuss the personal responsibilities associated with attending college.
 - Students should take charge of reading, understanding, and following the instructions for enrolling and participating in classes. Each course provides this information via a syllabus.
 - If a student wishes to stop attending a class, or discontinue participation in Running Start, college policy requires the student to officially withdraw through the Running Start office. Withdrawal deadline dates can be found online and in the Student Success Handbook.
 - Students must make their own transportation arrangements. WCC provides a bus pass to all registered students for unlimited trips on Whatcom Transit Authority buses.
 - WCC student email is our official form of communication. Students are responsible for checking their WCC email account regularly.
4. Prepare to keep up on the required paperwork. Students must complete a new Enrollment Verification Form (EVF) every quarter including an authorizing signature from the high school, student and parent.
5. Make a plan to maintain open communication. In order to comply with federal law, WCC cannot release a student’s educational records to anyone other than the student, not even to parents, unless a special procedure is followed. It is good practice to discuss Running Start participation prior to registering each quarter.

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The following is the “fine print” from the Enrollment Verification Form, an official Washington State document. We have reproduced it at a larger, more readable size. Parents and students must agree to these terms for every quarter of Running Start enrollment.

- The student is responsible for understanding when his or her choice of schedule will result in tuition charges. If the student enrolls for more high school and college credits than are identified in the Running Start State Funding Limit Table, the student is responsible for:
 - Paying all college tuition and fees associated with exceeding the college credits identified in the table; or
 - Withdrawing from the excess college or high school course(s).
- Student is required to pay any class/lab fees charged for college classes.
- Enrollment in specific college courses cannot be guaranteed - even if the classes are needed to fulfill district high school graduation requirements.
- If the student begins Running Start in winter or spring quarter, eligibility for the previous quarter(s) that year is forfeited.
- To add or withdraw from a course, the student must complete the college Add/Drop process by the college deadline and notify their high school counselor.
- The student is responsible for ensuring that college courses completed as part of the Running Start program will meet high school graduation requirements.
- If the student plans to transfer; it is the student’s responsibility to find out about admissions policies/deadlines and whether credits will transfer.
- The student and parent’s signatures below provide permission for the high school and college to share the Running Start student’s academic records, which can include the student’s grades, billing, registration, and attendance records regardless of whether FERPA rights belong to the student or parents.
- After completing the college coursework, students are responsible for requesting official college transcripts through the college’s registrar office.

I acknowledge that I have read, understand, and will comply with the conditions of Running Start participation and the expectations of college course enrollment, including financial responsibilities. Additionally, I acknowledge that my signature on this form gives blanket permission for my student to participate in Running Start during any quarter for which they are eligible.

Parent/Guardian	_____	_____
	Name	Phone
Parent/Guardian	_____	_____
	Signature	Date

Student	_____	_____
	Name	Phone
Student	_____	_____
	Signature	Date