

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, December 14, 2016

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Douglas moved to accept the agenda with one change to postpone the Introduction of New Employees to the next meeting. It was seconded by Trustee Adelstein and the **motion was approved**.
- ➔ Chair Rofkar announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

- ➔ International Program Update
- Kelly Kester, Director for International Program introduced Ulli Schraml, Associate Director for International Programs and two students, Kwanmanus Thardomrong from Thailand and Stekamikha Suwisar from Indonesia.
 - A PowerPoint presentation was shared with an overview of International Program activities. Highlights included:
 - Enrollment is holding steady after years of rapid growth
 - Majority of international students came from Asian countries
 - Approximately 64% in university transfer programs
 - 37% of the students live in homestay, 26% live in WCC apartments, 37% live with family/friends or non-WCC apartments
 - WCC is part of a consortium of 16 community colleges in the state for Study Aboard program. A total of twenty WCC students participated in Study Aboard program
 - A new faculty-led, short-term Study Abroad Program is now available to students

- Kester invited Kwanmanus Thardomrong and Stekamikha Suwisar to share their experiences at Whatcom.
 - Suwisar has been at Whatcom for a year and currently serves on the ASWCC Programming and Diversity Board. She shared that she has received a lot of support from faculty and staff and felt that they are genuinely interested in her success/education.
 - This is Thardomrong's first quarter at Whatcom and her experience has been positive thus far. She is enjoying meeting new friends.
 - Both shared that the major challenges are language barrier and the quarter system. Many of the schools they plan to transfer to are on semester system.

CONSENT AGENDA

➤ **Consent Agenda (Calendar)**

- a. Minutes of the November 16, 2016 Board of Trustees Meeting (Attachment A)

Chair Rofkar stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION ITEM

➤ **Proposed Policy 496 – Accessible Information Technology Policy**

Trustee Adelstein moved to adopt Policy 496 regarding accessible information technology. It was seconded by Trustee Pedlow and the motion was passed unanimously.

PRESIDENT'S REPORT

- Governor Inslee proposed budget was released and the Learning Commons project is included in the proposed budget.
- At recent WACTC meetings, key discussions included state enrollment rules and ctclink project. Rep. Drew Hansen, most recently chaired the house higher education committee, was the keynote speaker at the presidents dinner.
- Marty Brown, Executive Director of the State Board for Community and Technical Colleges announced his retirement plan. State Board will begin the recruitment process in mid to late January 2017.
- A letter signed by all presidents of two-year colleges in Washington State was sent to President

elect Trump requesting him to continue the DACA program.

- The College continues to be in the processes of filling vacated and new positions. Currently, there are 13 positions in process.
- Twelve 3rd year probationers are up for tenure this year. Tenure materials will be submitted by mid-January. They will be available for Board review in January and February in preparation for Board action in March.
- WCC student, Emanuel Cabrera, was nominated for ACT Transforming Lives Award. The award dinner is scheduled on January 23, 2017.

REPORTS

- **ASWCC – Yohaly Camacho, Vice President**
 - ASWCC is hiring senators for winter quarter, finalizing the work plan, and preparing the orca card swap out in January.
 - The Programming and Diversity Board hosted a Whatcom Listens event on December 1, 2016.
- **Administrative Services – Nate Langstraat, Vice President**
 - WTA Bus Pass will go live January 4, 2017.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- **ACT Conference**

The ACT Conference is scheduled on January 23-24, 2017 at Hotel RL by Red Lion in Olympia. Trustees Pedlow and Douglas are planning to attend.
- **New dates – board meeting**

Due to scheduling conflicts, trustees agreed to reschedule January and February board meetings to January 18 and February 15.

BREAK

- The meeting was adjourned for a five minute break at 3:05 p.m.
- The meeting reconvened into executive session at 3:10 p.m.

EXECUTIVE SESSION

- ➔ At 3:10 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes to "...to consider the minimum price at which real estate will be offered for sale or lease..." and "...to receive and evaluate complaints or charges brought against a public officer or employee..."

Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President for Administrative Services Nate Langstraat, Vice President for Instruction Curt Freed, and Assistant Attorney General Melissa Nelson.

The Executive Session was extended at 3:40 p.m. minutes for approximately fifteen additional minutes.

The Executive Session adjourned at xxx p.m. and the Board reconvened into open session at 3:55 pm.

PUBLIC COMMENT

- ➔ Chair Rofkar called for public comment. There was none.

ADJOURNMENT

- ➔ There being no further business, the meeting was adjourned at 4:10 p.m.



Chair of the Board

2/15/17

Date



President and Secretary of the Board

2/15/17

Date