

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, February 15, 2017

2:00 p.m.

- ➔ **CALL TO ORDER** Chair Barbara Rofkar officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, and Tim Douglas, constituting a quorum. Others present included President Hiyane-Brown; Curt Freed, Vice President for Instruction; Luca Lewis, Vice President for Student Services; Ed Harri, Dean for Instruction; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- ➔ Trustee Douglas moved to accept the agenda. It was seconded by Trustee Adelstein and the **motion was approved.**
- ➔ Chair Rofkar announced that there is a designated time for public comment on the agenda.
- ➔ President Kathi invited Heidi Ypma, STEM Division Chair, to share I ♥ STEM week activities on campus.

INTRODUCTION OF NEW EMPLOYEES

Brian Keeley, Senior Director for Facilities & Operations introduced the following new employees in Administrative Services:

Pliny Keep, Facility Manager

Monica Malcolm, Campus System Coordinator

Trevor Moore, Grounds & Nursery Specialist 1

STRATEGIC CONVERSATIONS

➔ Guided Pathways Update

Luca Lewis, VP for Student Services and Curt Freed, VP for Instruction provided an overview and update on the guided pathways initiative at Whatcom. Sally Holloway, Director for Early Childhood Education was invited to discuss stackable certificates and development of guided pathways for students in the program; and Kate Baker, Business Faculty, shared two degree

pathways: Associate in Business DTA and Associate in Science - Business Administration.

Next steps include creating campus-approved meta majors; assigning student services staff to champion for each meta-major with faculty; and development and implementation of a Welcome Center.

CONSENT AGENDA

➤ Consent Agenda (Calendar)

- a. Minutes of the December 14, 2016 Board of Trustees Meeting (Attachment A)
- b. Proposed Fall Quarter Graduates (Attachment B)

Chair Rofkar stated: "If there are no objections, these items will be adopted." As there were no objections, **these items were adopted.**

ACTION ITEM

➤ Proposed Change to Policy 516 – Academic Progress Policy

Trustee Adelstein moved to approve the proposed changes to Policy 516 regarding academic progress. It was seconded by Trustee Douglas and the motion was passed unanimously.

PRESIDENT'S REPORT

- WCC received a \$650,000 five year grant \$650,000 from the National Science Foundation, titled "STEM Excellence through Engagement in Collaboration, Research, and Scholarship." The grant was led by Tommaso Vannelli, along with Paul Frazey, Hilary Engebretson, Ed Harri, Jason Babcock, Heidi Ypma, Johnny Hu and Eric Davishahl. A total of \$39,000 grant funds will directly support student scholarships.
- WCC is entering into the negotiation phase for a grant with the National Security Administration for up to \$1.02 million to promote higher education and research in cyber defense.
- WCC was named the Area Health Education Center (AHEC) for Western Washington. In this capacity, WCC will work closely with the Washington State Department of Health and the University of Washington to provide curriculum, training and service learning opportunities to health professionals in support of rural and urban medically underserved communities. This is a tremendous opportunity for the College to expand our partnerships across Western Washington in support of providing critically needed training and healthcare resources to rural

settings.

- ➔ WCC was expecting to hear within the next day if it would be approved to be the first community college in our state to offer a Limited License Legal Technician certificate (LLLT) that is not part of an American Association approved program. Whatcom will be joining four ABA-approved colleges in Washington to offer this training for independent law practitioners that will qualify them to provide basic legal assistance. This program is in response to the Washington State Supreme Court's interest in providing greater access to justice for those in need of affordable legal services. Thanks to Nancy Ivarinen who has spearheaded this effort in Washington state for over 15 years, and to Amy Riedel for her support in restructuring the curriculum to meet the Supreme Court course standards for LLL.
- ➔ Mei Lu, Math faculty, participated in the Faculty of Color Winter Retreat. President Kathi served was invited to be a panelist for one of sessions.
- ➔ Bob Winters has been presenting "50 years of Whatcom" at different rotary meetings. The next presentation is scheduled on March 6th at the Rotary Club of Bellingham.
- ➔ WCC will be hosting a Bellingham Bay Rotary meeting on campus on April 11.
- ➔ President Kathi invited Ed Harri, Dean for Instruction, to provide a brief update on the strategic planning initiative. He shared that the steering committee has been meeting weekly. The morning of Professional Development Day will be reserved for strategic planning. To date, the committee has identified five emerging themes: student success/learning/engagement; equity and inclusion; campus community and culture; external community and partnership; and institutional effectiveness. The College contracted with Sarah Murphy-Kangas to facilitate the strategic planning session on Professional Development Day. The steering committee will take all feedback from the session and build a draft strategic plan for campus review and hope to present the draft to the Board by April or May.

DISCUSSION/TACTC/ITEMS OF THE BOARD

- ➔ **Board of Trustees Half Day Retreat**
 - Chair Rofkar asked staff to identify a half day in March/April for Board of Trustees Retreat.
- ➔ **March Board Meeting**
 - The March Board meeting will begin at 11 am to accommodate an extended executive session. Tenure nominations will be presented to the Board for action.

EXECUTIVE SESSION

- ➔ At 3:54 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately thirty minutes to "...to review the performance of a public employee...; Chair Rofkar announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President for Instruction Curt Freed, Dean Ed Harri and Assistant Attorney General Melissa Nelson.

The Executive Session was extended at 4:24 p.m. for approximately forty-five additional minutes.

The Executive Session adjourned at 5:12 p.m. and the Board reconvened into open session at 5:12 p.m.

PUBLIC COMMENT

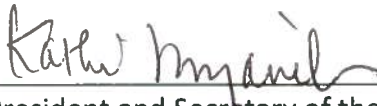
- ➔ Chair Rofkar called for public comment. There was none.

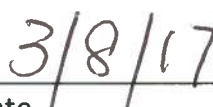
ADJOURNMENT

- ➔ There being no further business, the meeting was adjourned at 5:13 p.m.


Chair of the Board


Date


President and Secretary of the Board


Date