

## BOARD OF TRUSTEES

### Meeting Agenda

Wednesday, October 11, 2017

Regular Board Meeting -2:00 pm

Laidlaw Center Boardroom, #143

237 W. Kellogg Road, Bellingham, WA 98226

#### MEMBERS:

- **Tim Douglas,**  
Chair
- **John Pedlow,**  
Vice Chair
- **Steve Adelstein**
- **Barbara Rofkar**

*If you are a person with a disability and require an accommodation while attending the meeting, please contact the President's Office at 383-3330 (or TDD 647-3279) as soon as possible to allow sufficient time to make arrangements.*

#### NEXT MEETING REMINDER

**November 8, 2017**

- I. Call to Order & Approval of Agenda, and Notice of Public Comment Time
- II. Strategic Conversation
  - CIS/Cybersecurity Program Updates – Corrinne Sande, Director for CIS Program
    - ❖ ***Cybersecurity Center Dedication Ceremony following the board meeting at 4:30 pm.***
- III. Consent Agenda Tab 1
  - a. Minutes of September 20, 2017 Board of Trustees Meeting (Attachment A)
  - b. Proposed 2017 Summer Graduates (Attachment B)
- IV. Action Item Tab 2
  - Proposed changes to Policy 620 Student Rights and Responsibilities (first reading, possible action) – Luca Lewis, Vice President for Student Services
- V. Report from the President
- VI. Reports Tab 3
  - ASWCC – Lauren Besthoff
  - WCCFT – Tran Phung, President
  - WFSE – Carolyn Jovag, Representative
  - Administrative Services –Vice President Nate Langstraat
  - Student Services –Vice President Luca Lewis
  - Instruction – Vice President Ed Harri
  - Advancement/Foundation – Sue Cole, Executive Director
- VII. Discussion / Items of the Board
- VIII. Executive Session\*
- IX. Public Comment
- X. Adjournment

#### \*The Board of Trustees may adjourn to an Executive Session to discuss items provided for in RCW 42.30.110 (1):

- (b) to consider the selection of a site or the acquisition of real estate by lease or purchase...;
- (c) to consider the minimum price at which real estate will be offered for sale or lease...;
- (d) to review negotiations on the performance of a publicly bid contract...;
- (f) to receive and evaluate complaints or charges brought against a public officer or employee...;
- (g) to evaluate the qualifications of an applicant for public employment or to review the performance of a public employee...; or as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining
- (h) to evaluate the qualifications of a candidate for appointment to elective office...;
- (i) to discuss with legal counsel representing the agency matters relating to agency enforcement actions... or... litigation or potential litigation...



### CONSENT AGENDA

- a. Minutes of September 20, 2017 Board of Trustees Meeting (Attachment A)
- b. Proposed 2017 Summer Graduates (Attachment B)

#### SUGGESTED RESPONSE

*The chair reads out the letters of the consent items. Then the chair states: "If there are no objections, these items will be adopted". After pausing for any objections, the chair states, "As there are no objections, these items are adopted."*

# Whatcom

COMMUNITY COLLEGE

**MINUTES**  
**BOARD OF TRUSTEES MEETING**  
**Laidlaw Center Board Room**  
**Wednesday, September 20, 2017**  
**2:00 p.m.**

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Barbara Rofkar, Steve Adelstein, and John Pedlow, constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

## **ACTION TO ACCEPT AGENDA**

- Trustee Adelstein moved to accept the agenda. It was seconded by Trustee Pedlow and the **motion was approved.**
- Chair Douglas announced that there is a designated time for public comment on the agenda.

## **INTRODUCTION**

- For the second year in a row, Whatcom Community College was recognized by Combined Fund Drive for having the highest percentage of participation by a community college. Jennie Sabine and Laurie Starr were recognized for their leadership as co-chairs of the CFD Committee. This year's All College Day luncheon raised over \$1600; with \$1400 of it designated for the Orca Food Pantry.
- Amy Anderson, Director for K12 Partnership, Guava Jordan, Faculty (ABE), and Jason Babcock, Director for Learning Center provided an overview of the Equity Project. This year the theme is 'Introduction to Social Justice'. A number of activities were scheduled throughout the year

including OneBook reading and canvas conversations, Bento Box workshops, and a speaker series. The group expressed appreciation for college leadership for investing in the project.

## STRATEGIC CONVERSATIONS

- ➔ Proposed 2017-2022 Whatcom Community College Strategic Plan Update - Ed Harri, VP for Instruction

Ed Harri discussed the process in development of the draft plan and the involvement of campus community and the larger community. Each of the core themes –Achieving Success, Building Community, Advancing Equity, and Enhancing Effectiveness – were briefly discussed. Next steps included:

- Make final revisions to full document, including institutional highlights and progress
- Finalize 2017-19 college work plan using new strategic plan core themes and objectives
- Identify mission fulfillment indicators for accreditation process and annual college reporting
- Inform Northwest Commission on Colleges and Universities (NWCCU) of new core themes
- Update publications and communications materials.

Chair Douglas stated that he is pleased with the process of developing the strategic plan which included opportunities for campus community, the larger community, and board input.

## CONSENT AGENDA

- ➔ **Consent Agenda**

a. Minutes of the August 17-18, 2017 Board of Trustees Retreat (Attachment A)

Chair Douglas stated: “If there are no objections, this item will be adopted.” As there were no objections, **this item was adopted.**

## **ACTION ITEM**

➔ **Proposed 2017-2022 Whatcom Community College Strategic Plan (first reading, possible action) – Ed Harri, VP for Instruction**

Trustee Rofkar moved to approve the proposed 2017-2022 Whatcom Community College Strategic Plan. It was seconded by Trustee Pedlow and the **motion was unanimously approved.**

## **PRESIDENT'S REPORT**

- ➔ President Kathi shared the All College Day program and Opening Week schedule with Board members. She noted majority of the sessions were conducted by faculty and staff.
- ➔ With recent announcement by the Administration to end the DACA program, two informational sessions were scheduled. A student panel shared personal stories and staff provided information on resources available on campus and in the community to support DACA students.
- ➔ This year's Classified Excellence Award recipient is Willy Grimes. Willy has been an employee at the College for 14 years.
- ➔ President Kathi recently did a welcome for first year nursing students. Students shared that they selected to come to Whatcom because of our graduates' national exam pass rates, the challenging curriculum, and the College's reputation.

## **REPORTS**

- ➔ **ASWCC** – Lauren Besthoff, President
  - Student leaders are hosting the Welcome Back BBQ and invite all of campus and trustees to participate.
  - The first meeting of Student Senate is scheduled on October 9.

➔ **Student Services – Luca Lewis, Vice President**

- Six Whatcom WAVEs were scheduled. This year, both running start students and EDPL students were integrated into Whatcom Wave.

➔ **Advancement/Foundation Office – Sue Cole, Executive Director**

- Sue Cole gave each trustee an Orca Food Pantry bag. Recently, the Food coop donated 2% of gross proceeds on a Saturday to the Orca Food Pantry.
- The foundation completed a feasibility study on a capital campaign. The study showed positive responses from our community. Foundation is preparing for a campaign launch next year.

## **DISCUSSION ITEMS OF THE BOARD**

➔ **WCC Foundation Board**

- Trustee Pedlow will serve as a trustee representative on the Foundation board.

➔ **2017 Transforming Lives**

- Chair Douglas appointed trustees Pedlow and Adelstein to serve on a subcommittee to review nominations for WCC's Transforming Lives student.

➔ **2017 ACCT Leadership Congress**

- Trustee Adelstein will be attending 2017 ACCT Leadership Congress in Las Vegas Nevada.

➔ **DACA Program**

- Trustee Rofkar encouraged members of the board to contact congressional leaders urging them to support a permanent fix for DACA program.
- Trustees Adelstein suggested a letter from the board be sent to our congressional representatives. Staff will prepare a letter for the board's review and approval.

### **EXECUTIVE SESSION**

- At 3:22 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes to “...review the performance of a public employee...”

Chair Douglas announced that no action was anticipated. Guests included President Kathi Hiyane-Brown, Vice President Luca Lewis, and Assistant Attorney General Melissa Nelson.

The Executive Session adjourned at 3:42 p.m. and the Board reconvened into open session at 3:43 p.m.

### **PUBLIC COMMENT**

- Chair Douglas called for public comment. There was none.

### **ADJOURNMENT**

- There being no further business, the meeting was adjourned at 3:45 p.m.

**WHATCOM COMMUNITY COLLEGE**

**SUMMER 2017 GRADUATES  
AUGUST 18, 2017**

**HONORS PROGRAM**

KENNETH L. PEEL  
SUSAN K. SCOTT

**ASSOCIATE IN ARTS AND SCIENCES**

ATINUKE N. ALAKA  
SARAH K. BOSCH  
KODEY BOSMAN  
RHIANNON B. BOWEN  
KENNEDY T. BRAY  
TREVEN S. BREWER  
JACOB T. BROWN  
CARMINE J. BUONO  
CAROLINE E. BURROWS  
ANIECEA J. CAMACHO  
JACOB CARLOS  
SEAN A. CHAMBERS  
WANTONG CHU  
BAYLEE N. CLIFT  
TAMARIA R. COGLIANESE  
SYDNEY A. COOK  
EMILY M. CORNETT  
ABIGAIL L. DEBOER  
CHLOE R. DOUD  
SAMANTHA L. DOYLE  
HANNAH L. EMORY  
AMEE A. ENG  
KALEB C. ENRIGHT  
JESSE T. ERICKSEN  
LEAH FERGUSON  
XINYU GE  
ELISABETH E. GREEN  
TYLER K. HANES  
GENEVA M. HELMS  
MATIJA A. HERCEG

TU HOANG HO  
NATHAN M. HUGHES  
RILEY J. HUGHES  
KOTA IKEO  
TAYLOR N. KINNISON  
STEPHEN A. KOLODYCHUK  
FARREL A. KOMARA  
NATALIE A. KURTZ  
STEVEN J. KURTZ  
KYLE S. LAROCHE  
CATRINA N. LATHAM  
YA-HSUAN LIN  
PHAT D. LUU  
ROBERTA J. MARTINELLI  
KATELYN A. MCCLOSKEY  
BRETT B. MCCOLLOUGH  
MADISON A. MCKINLEY  
JUSTIN I. MILLER  
MATTHEW T. MOELLER  
GABRIELLE M. NAVARRO  
WESLEY K. ROSALES  
HANNAH E. RUTGERS  
MORGAN R. SANDERS  
MATTHEW R. SMITH  
DANIEL A. SNYDER  
KATARINA A. STARK  
MEGAN E. SWANLAND  
JESS D. SWANSON  
AMANDA P. THOMPSON  
FAITH N. VANDYKE

TATYANA P. VETKOV  
DANIEL H. WARG  
TABITHA M. WATKINS  
YOUYUAN XING

SAM E. WILLIS  
GREGORY M. WINDER  
LOK-HEI-DENNIS WONG

**ASSOCIATE IN SCIENCE TRANSFER**

ASHLEY N. HOLMES  
ANH THUY TRAM NGUYEN  
KENNETH L. PEEL

**ASSOCIATE IN BUSINESS DTA/MRP**

OLAMIDE A. ASILOKUN  
SAMUEL H. BLONDHEIM  
NICOLE L. KENNEY  
TIMBERLY N. MCKINLEY  
COLMAN T. MITCHELL  
PAUL PHILLIPS

**ASSOCIATE IN APPLIED SCIENCE- TRANSFER CYBERSECURITY**

WARREN E. HARRIS  
KALEB N. PALMBY  
EMERSON D. POWERS  
JAMES J. TOPPING

**ASSOCIATE IN APPLIED SCIENCE- TRANSFER  
EARLY CHILDHOOD EDUCATION**

JESSICA L. CHRISTIANSEN

**ASSOCIATE IN LIBERAL STUDIES**

JOSHUA F. BARBO  
JACQUELINE E. BERNHAGEN  
CAITLIN M. LAUMER  
DANIEL J. LEA  
MARINELL MERCADO  
HITANSHI PATEL  
SAM E. PORRET  
RUSSELL J. STIPPEL

**ASSOCIATE IN ARTS EARLY CHILDHOOD EDUCATION**

DANIELLE R. LANGE  
KAREN M. LOFGREN

**ASSOCIATE IN ARTS VISUAL COMMUNICATIONS**

LUDMILA AGEYEV  
JOYLEEN BRANNON-BARNES  
JOSEPH N. CADERO  
KATRINE A. DOORNBOS  
JACLYN F. HOUWELING  
JENNIFER M. NICHOLS  
MARIANA PETRIYENKO  
ANNA PILAT  
SARA SAMOUKOVIC  
SUSAN K. SCOTT  
CASSANDRA R. SHAHAN  
JANNA N. SHAVER  
YEKATERINA I. SHPORTKO  
RACHEL A. SMITH  
NICKOLAS J. STEWART

**ASSOCIATE IN SCIENCE BUSINESS ADMINISTRATION**

COURTNEY M. DUVAL  
KEVIN D. FITZGERALD  
MONA M. GALINDO

JENNIFER B. HAMILTON  
ALICIA L. ZEGER

**ASSOCIATE IN SCIENCE COMPUTER INFORMATION SYSTEMS**

TIM J. HANSEN

**ASSOCIATE IN SCIENCE MASSAGE THERAPIST**

KEYNDRA S. MCCORMICK  
JACQUELINE K. RUMBLE

**ASSOCIATE IN SCIENCE MEDICAL ASSISTING**

LINA M. CASTILLO  
NADEZHDA B. CHESHEVA  
TRINH CHUNPHAKVENN  
MARIA L. HALL  
ERRIN K. HULL

STEPHANIE C. KOEHLER  
CAITLIN M. LAUMER  
RENEE C. RUIZ  
LOREDANA TEMES  
ALLISON M. UMBAUGH

**ASSOCIATE IN SCIENCE PARALEGAL STUDIES**

ROBERT O. EMDIN

**ASSOCIATE IN SCIENCE PHYSICAL THERAPIST ASSISTANT**

TODD S. NOTTINGHAM

**CERTIFICATE ACCOUNTING**

KAREN L. SCHREIBER  
TAMME L. SNOW

**CERTIFICATE CRIMINAL JUSTICE**

FAITH N. VANDYKE

**CERTIFICATE HOSPITALITY AND TOURISM MANAGEMENT**

KAREN C. PICARD

**CERTIFICATE MASSAGE THERAPIST**

JAIME J. HERNANDEZ

**CERTIFICATE MEDICAL ASSISTING**

SARAH B. BROUWER  
LINA M. CASTILLO  
NADEZHDA B. CHESHEVA  
YISENIA E. CUELLAR  
ADRIANA D. GONZALEZ

ENRIQUE LAVINESCALANTE  
MONICA N. NIZAMULDIN  
SARA R. NOLAN  
MARIA N. ROSALES  
AUDREY WEST

**CERTIFICATE NETWORK ADMINISTRATION**

RICKIE SALGADO

**CERTIFICATE PARALEGAL STUDIES**

LEAH J. COOK

**HIGH SCHOOL DIPLOMA**

JOSHUA F. BARBO  
CATHEE J. EAGON  
MATIJA A. HERCEG  
TU HOANG HO  
SARAH KANG  
YA-HSUAN LIN  
MATTHEW T. MOELLER  
MARIANA MOJICA-DELGADO  
JONATHAN M. MOORE  
ANH THUY TRAM NGUYEN  
HITANSHI PATEL  
SAM E. PORRET  
EMERSON D. POWERS  
VIKTORIYA A. SUSHCH  
FAITH N. VANDYKE  
KI TSUN WONG



## Memorandum

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**To:** Whatcom Community College Board of Trustees  
**From:** Dr. Luca Lewis, Vice President for Student Services  
**Date:** October 11, 2017  
**RE:** Recommend Changes to Policy 620

### Overview

In accordance with our current Washington Administrative Code, the purpose of the student conduct code and disciplinary procedures is to support the college mission and to assist in the protection of the rights and freedoms of all members of the college community. The Student Rights and Responsibilities (Student Conduct Code) Policy 620 Policy 620 was last amended by the Board of Trustees in January 14, 2014. Substantial changes in policy and practices at both the federal and state levels resulted in substantial changes to Policy 620.

### Change Highlights

1. Alignment with the Violence Against Women Act, Campus SaVE Act, Title IX, and WCC's anti-discrimination policy and procedures.
2. Revisions to redundant language, allowing for a clearer understanding of the student adjudication process for students.
3. Clearer language and definitions in addressing behaviors and expectations for WCC students.
4. Implementation of two new sections—Medical Amnesty Policy and Guest Policy.
5. Expanded sanction options.

### Recommendation

Move to approve the proposed revisions to Policy 620.

# Whatcom

## COMMUNITY COLLEGE

### Reports to the Board of Trustees October 11, 2017 Meeting

#### ➤ ASWCC—Lauren Besthoff, President

- **ASWCC 2017/2018 Work Plan**
  - Executive Board is finalizing our goals to present to senate on 10/09/2017. With the senate's approval, student government will present goals to President's Cabinet and Board of Trustees.
- **ASWCC Executive Vice President**
  - 250 applications have been handed out for the nine open senator positions. Group interviews are scheduled for 10/02/2017 and the first senate meeting of the year will take place 10/09/2017.
- **ASWCC VP of Campus Advocacy:**
  - Food Pantry: 1<sup>st</sup> weigh in of the quarter yielded 29lbs of Food.
  - On September 22<sup>nd</sup> The Associated Students of Skagit Valley Community College, reached out to us in hopes of starting their own food pantry. In connection with wanting to build student engagement and promoting healthy competition between Skagit Valley Community College and Whatcom Community College, the ASWCC is planning a, "Food Fight" to see who can raise the most food for their pantries. In addition, we're also planning on promoting Orca Athletics, by hosting this event during our team's basketball games on January 17<sup>th</sup>.
- **ASWCC VP of Clubs**
  - Club officer training is under way. This is an important part of chartering clubs here at Whatcom Community College, and building the campus community. Chartered clubs will be present at the club fair, plans are underway for this event, early fall quarter.
- **ASWCC VP of Operations**
  - The Bylaws Committee has convened and edited the current bylaws. The VP of Operations and the ASWCC President plan to meet with the VP of Student Services, Dr. Luca Lewis, to review the bylaws as they stand and present them to the senate on 10/09/2017.
  - Volunteer Orientation took place on 09/28/2017. 53 Students showed up to learn more about service learning opportunities. Students who couldn't make it to that meeting showed up earlier in the week, to meet one on one and get more information on the program.
- **ASWCC VP of Social and Educational Programming**
  - Chairs the Programming and Diversity Board (PDB) and with that partnership put on a successful Welcome Back BBQ for the campus community.
  - PDB, in partnership with the Executive Board, are putting on a Conference on October 7<sup>th</sup> called, Catch the Next Wave. The conference is designed to highlight and showcase student leaders across campus and promote

opportunities for students to plug in and participate in different areas of leadership across campus.

- PDB is in the process of planning a joint movie night with Bellingham Technical College. Date TBD. BTC will be covering the cost of the movie rights and we will be covering the cost of marketing and hosting.

#### ➔ **Administrative Services—Nate Langstraat, Vice President**

- **Finance** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human resource development*)
  - Work has begun on the development of the new Indirect Cost Agreement with the Department of Education. Business Office staff are working with a consultant to ensure that the College can claim sufficient administrative overhead from the increasing amount of federal grant dollars the College continues to receive.
- **Facilities & Operations** (*5.1: Create and manage growth through fiscal, capital, technological and human resource development*)
  - A Request for Qualifications (RFQ) is being developed for the selection of the design and construction team for the student housing project. Whatcom will be utilizing the progressive design-build delivery method for this project and we hope to have the team selected and under contract by early 2018.
  - New outdoor signage has been installed at Heiner Center, Baker Hall and Syre Student Center.
- **Conference & Event Services** (*3.1 Increase College Stature as a community and educational partner*)
  - Conference & Event Services (CES) will support the following internal events, WCC 50<sup>th</sup> Anniversary Celebration, Cybersecurity Center Dedication Ceremony, Indigenous Peoples Day, Safety Week, Archeology Fair, and The Equity Project.
  - In addition to the external clients reported previously, CES looks forward to welcoming the Clan Heather Dancers back to campus.
- **Emergency Preparedness, Safety & Security** (*5.3: Promote a safe environment for teaching, learning, and working*)
  - Staff conducted three presentations during opening week including introduction and overview of campus safety and security; emergency preparedness; and preparing and responding to active threats.
- **Bookstore** (*Goal 5.1 Create and manage growth through fiscal, capital, technological and human*)
  - With assistance from the college's IT and Facilities staff, The Bay opened in the WCC Student Recreation Center. Sportswear and college insignia merchandise are available at the Bay and have been well received. A grand opening sale generated new traffic and future repeat customers.
  - Textbook rental sales were very strong in September. Through its new partnership with the country's largest used textbook wholesale company, the Bookstore expanded individual title offerings and rented over 1000 books (highest number ever). Students shared very positive feedback about the program, particularly the 40-60% savings offered through the Bookstore's revamped rental program.
- **Technology** (*5.1 Create and manage growth through fiscal, capital, technological and human resource development*)

- Improvements were made to the process of student network accounts. Students now receive limited access when they apply for admission, which enables them to logon to MyWCC and take placements tests. This improvement helps to support the new ALEKS math placement program.

### ➤ **Student Services—Luca Lewis, Vice President**

- **Student Life and Development** (*1.4 Introduce new opportunities for student learning and engagement*)
  - ASWCC Welcome Back BBQ was held in the Syre Courtyard on September 21<sup>st</sup>. Over 560 people checked in for this event. The ASWCC Executive Board distributed around 100 student senator applications, and have distributed roughly 250 applications total. The Programming and Diversity Board tabled held voting to name the new orca. The Orca spirit was abundant among students, faculty, and staff.
  - Student Life and Development hosted a Community Resource Fair on Wednesday, September 27. Both on and off campus organizations were in attendance, including; Whatcom Human Rights Task Force, Costco, Orca Food Pantry, and Habitat for Humanity. The tables provided information about the organization and how they serve the community, information for people that were interested in volunteer, as well as free samples and prizes.
  - The ASWCC Volunteer Program was created to build connections, and stronger student community service and engage with people from different backgrounds and societies. Approximately 56 people attendance the first volunteer orientation on September 28, 2017.
  - In the month of September the Student Ambassador team completed three weeks of training on office procedures, customer service and the customer experience, campus tour training and practice, and more. The group served as Pod Leaders at the Whatcom Wave New Student Orientation session and were tasked with building community among their pod, leading interactive campus tours, and serving as resources and friendly aces for new students. In addition, the Student Ambassadors printed over 1,300 Orca cards and hosted a “Late Night ID” session from 6:00pm-8:00pm on September 27 and 29 for students in ABE and students with non-traditional schedules to get their Orca cards.
- **K-12 Partnerships** (*1.2 Increase academic support for students, 1.3 Increase access for diverse and nontraditional student populations, 1.4 Introduce new opportunities for student learning and engagement*)
  - Running Start saw over 1070 students during the summer. This was a continuation of registration, class changes, admissions, advising, and troubleshooting for new and continuing students.
  - From January through September 2017, Running Start staff hosted 19 information sessions where more than 1000 students and parents attended. This resulted in 674 applications.
  - K-12 Partnerships staff served as a keynote speaker at Blaine High School to kick off their yearlong curriculum around college navigation.

- Members of K-12 Partnerships supported the Equity Project and other services and programming in direct support of students from systemically non-dominant groups through Opening Week presentations and speaker engagements.
- **Entry Services** (*1.1 Increase student achievement in transfer and career preparation. 2.5 Increase professional development opportunities for faculty and staff*)
  - Registration awarded credit for 569 tech prep classes, compared to 50 tech prep classes for 2016.
  - Entry Services gave four presentations during opening week to nearly 100 employees and students. These presentations covered the Family Education Rights & Privacy law (FERPA), registration, enrollment, and instructor briefcase.
- **Academic Advising and Career Services** (*1.1 Increase student achievement in transfer and career preparation. 1.2 Increase academic support for students*)
  - Starting in 2017, Whatcom allowed new-for-fall student to register in late spring. Historically, these students were required to wait until the third week of July.
- **Financial Aid** (*1.1 Increase student achievement in transfer and career preparation. 1.3 Increase access for diverse and nontraditional student populations. 4.3 Increase access for underrepresented populations*)
  - Financial Aid awarded 184 Emergency Scholarships to students that needed assistance to help provide books, required supplies, and other emergency financial circumstances.
  - For Fall 2017, 2009 students were awarded financial aid.
  - Of the 2016-17 Pell Grant Recipients, 61% are first generation college students.
- **Student Success and Retention** (*1.1 Increase student achievement in transfer and career preparation. 1.2 Increase academic support for students, 2.5 Increase professional development opportunities for faculty and staff*)
  - Student Success and Retention developed new learning outcomes for Whatcom Wave New Student Orientation. These outcomes are:
    - Developing a sense of belonging through social connection, and
    - Students being able to identify and utilize campus resources to aid their success.
  - Preliminary attendance for the six Whatcom Wave New Student Orientations is at 641 students.
  - There were 89 parents/guardian/friends/supporters that attended and participated in orientation. Of the 89 who participated, 77% were affiliated with Running Start students.
  - Student Success and Retention is currently in the process of compiling and analyzing student survey data to assess outcomes and identify ways to improve the student experience.
- **Access and Disability Services** (*1.3 Increase access for diverse and nontraditional student populations*)
  - As of September 26, 2017 Access and Disability Services already have 370 students. This number typically increases as the quarter progresses. ADS is on track to overtake last year Fall Quarter caseload of 369 at the end of Fall 2016.

- Letters of Accommodation were requested and received by 203 students.

The new accessible information management software (AIM) was purchased and is waiting implementation.

#### ➤ **Instruction—Ed Harri, Vice President**

- **International Programs:** *(3.5 Improve recruitment and retention of diverse students, faculty, staff, and administrators; 4.1 Offer programs, services, and facilities that support college needs and market demands; 4.2 Increase college enrollment and secure resources for the continued viability of the College.)*
  - Whatcom’s Study Abroad program has a record 16 WCC students studying in Scotland, Costa Rica, Spain, and Japan. There is already strong interest for the winter 2018 study abroad program in Australia and New Zealand.
- **STEM Division:** *(2.5 Cultivate community awareness and support for the College, 4.1 Offer programs, services, and facilities that support college needs and market demands.)*
  - October is I ♥ STEM month and the STEM Division is celebrating with a variety of events. On October 5, WCC will host the Chuckanut Radio Hour, featuring Dr. Nathalia Holt, author of “Rise of the Rocket Girls.” Prior to the event, displays in the Heiner lobby will highlight several Whatcom programs including 3D printing, the 50<sup>th</sup> element celebrating WCC's 50 years, cyber security, engineering, student work, and scholarship opportunities. On October 17, Whatcom will present a screening of a TED Talk on PBS: “Science & Wonder” at the Pickford Film Center.
- **Workforce Programs:** *(1.3 Promote student access through quality services and resources, 2.6 Engage with business and industry to strengthen regional economic development, 4.1 Offer programs, services, and facilities that support college needs and market demands)*
  - Based on excellent results over the past several years, WCC was again awarded a contract (\$200,000) with the Washington State Department of Early Learning to provide statewide training on correct childcare subsidy billing. WCC provides training to childcare providers in a variety of modalities and languages. Last year 2,427 childcare providers completed the training; 199 sessions were offered, including some in Spanish, Somali and Russian. During the previous year (2015-16), 1,750 providers were trained. The longer the program is offered, the more Whatcom is viewed as a statewide resource for educating childcare providers.
  - Cybersecurity grants staff submitted a proposal to the National Science Foundation (NSF) Advanced Technological Education (ATE) division for \$600,000 to extend our efforts through 2021 as a national resource center in cybersecurity education. If funded, the CyberWatch West Resource Center project will maintain Whatcom’s national leadership in this field. The four key goals of the project include: 1) Expand participation in the National Centers of Academic Excellence (CAE) program through mentor/mentee training; 2) Disseminate higher education cybersecurity curriculum resources; 3) Expand partnerships regionally and nationwide through industry networking events; and 4) Share faculty mentoring and student development resources.

➤ **Institutional Advancement – Sue Cole, Executive Director**

- **Foundation 5.2.1 – Increase external revenue sources through grants and Foundation fundraising.**
  - **Fundraising Update:**
    - Draft reports show that we received 9 gifts and pledges totaling \$5,842 for the month of September. Fiscal year to date as of September 25, 2017, we have received \$23,677 in gifts and pledges.
  - **Foundation News:**
    - [The Foundation welcomed four new Board members: Carolyn Simpson Scott, retired physician; Sandra Hughes, HR Director, Alcoa; Josh Summers, Community Affairs Director, Phillips 66; and Beverly Jacobs, Cordata Neighborhood Association board member.](#)
- **[Community Affairs 5.2.1 – Increase external revenue sources through grants and Foundation fundraising. 3.1 Increase College stature as a community and educational partner; 3.3 Be an active partner in economic development](#)**
  - [The Foundation will receive approximately \\$1,850, or 2% of gross sales from all Community Food Coop locations, from the Coop’s September 16<sup>th</sup> Community Shopping Day. Funds will benefit the Orca Food Pantry.](#)
  - [The College was represented at Team Whatcom economic development group, BP Community Day, Bellingham International Airport Advisory Commission, and Whatcom Business Alliance youth engagement program.](#)
- **Communications, Marketing and Publications 3.1 – Increase College stature as a community and educational partner.**
  - College marketing, publication, advertising highlights
    - Events: WCC will celebrate “I ♥ STEM Month” in partnership with instruction and student services in October. Highlights include Oct. 5 Chuckanut Radio Hour with author Nathalia Holt and screening of the TED Talks on PBS film “Science & Wonder” at Pickford Film Center on Oct. 17.
    - Press Releases/Media Outreach and Resulting Media Coverage. Find college news at
      - [Whatcom celebrates excellence in science, technology, engineering and math with October events](#), BBJ Today, Sponsored Content, 9/26/17
      - [Whatcom Community College Celebrates Excellence in STEM](#), Whatcom Talk, 9/25/17
      - [Why Digital Marketing Firm Intellitonic Calls Bellingham Home](#), Whatcom Talk, 9/21/17
      - [How to handle grief in the workplace \(Community Ed class\)](#), King 5 / New Day, 9/21/17
      - [Alcoa Foundation awards Whatcom Community College \\$25K engineering grant](#), The Chamber, 9/20/17
      - [Chuck Robinson’s Bike Ride for Charity Rolls Along](#), American Booksellers Association, 9/20/17
      - [Local grads in big roles for Whatcom CC](#), Lynden Tribune, 9/12/17
      - [New faces all over for Meridian girls soccer](#), Lynden Tribune, 9/6/17