

Whatcom

COMMUNITY COLLEGE

MINUTES

BOARD OF TRUSTEES MEETING

Laidlaw Center Board Room

Wednesday, January 17, 2018

2:00 p.m.

- **CALL TO ORDER** Chair Tim Douglas officially called the Board of Trustees meeting to order at 2:00 p.m. Present in addition to the chair were trustees Steve Adelstein, John Pedlow, Wendy Bohlke, and Rebecca Johnson, constituting a quorum. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Institutional Advancement; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

ACTION TO ACCEPT AGENDA

- Trustee Pedlow moved to approve the agenda with one addition to Executive Session “(g)as provided in RCW 42.30.140 (4)(a), to discuss collective bargaining...” It was seconded by Trustee Bohlke and the **motion was approved**.
- Chair Douglas announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATIONS

➤ **WCC Foundation Updates – Sue Cole, Executive Director for College Advancement**

Executive Director Cole provided an overview of the Foundation’s focus over the last eighteen months. Foundation staff have been working on building and cultivating relationships, looking at staff roles and responsibilities, and improving internal processes. In addition, the Foundation completed a capital campaign feasibility study and plans to launch a capital campaign within the next 18 to 24 months. She introduced all staff in Advancement:

- Caite Holman, Director for Foundation
- Stephanie Schmitt, Operations Manager for Foundation
- Kate Imus, Project Specialist for Foundation
- Marisa Ellis, Director for Communication and Marketing
- James Zyon, Senior Graphics Designer
- Laura Going, Communications and Marketing Manager

Stephanie Schmitt, Kate Imus, and Caite Holman provided an overview and update on Foundation activities. Highlights included:

- Orca Food Pantry – a collaboration between ASWCC and Foundation to provide food items for students in need
- In 2017-18, a total of \$320,000 in scholarships were awarded. The average scholarship award was between \$1200 -\$1500.
- New scholarships that were recently established included: WCC retiree scholarship, WCC trustees scholarship, Thank for your service Scholarship which targets student veterans, and Whatcom County School retirees scholarship for early education students.
- The Foundation recently secured donations from Chemo, Tulalip Tribe, and Phillips 66 for our chemistry department.
- The results of the Capital Campaign Feasibility Study indicate that WCC enjoys a good reputation, the campaign goals are realistic and there is capacity in the community for the campaign. The Foundation Board approved to proceed with the campaign.

Maris Ellis provided an update on 50th anniversary celebration and shared a video.

CONSENT AGENDA

➤ **Consent Agenda (Calendar)**

- a. Minutes of the December 13, 2017 Board of Trustees Meeting (Attachment A)

Chair Douglas stated: "If there are no objections, this item will be adopted." As there were no objections, **this item was adopted.**

ACTION ITEM

- ### ➤ **Chemical Dependency Professional Associate Degree/Certificate (first reading possible action)** – Ed Harri, Vice President for Instruction

Trustee Adelstein moved to approve the Associate in Science Degree and Certificate in Chemical Dependency Professional. It was seconded by Trustee Pedlow. The motion was passed unanimously.

PRESIDENT'S REPORT

- ### ➤ President Kathi shared that she was impressed by student involvement in the MLK conference on January 13, 2018. She is looking forward to the Student Leading Change conference in May.

- President Kathi asked Vice President Nate Langstraat to provide update on student housing project. This bid was awarded to Tiger Construction and Ankrom Moisan Architects. First step includes wetland mitigation.
- A recent WCC graduate, Sharalyn Sentinella, received another Jack Kent Cooke Foundation scholarship in the amount of \$75,000 for graduate school. She is currently studying at Western Washington University.
- President Kathi was asked by a State board member to serve on the State Board Long Term Advocacy Task Force. The task force has been discussing ways to “tell our story” and advocate for the system with legislators and key community stakeholders. The initial findings of a research conducted with a small focus group of 60 people led by University of Washington and funded by Gates Foundation showed that most members of the focus group do not feel higher education is an issue. They were more concerned about housing prices, homelessness, and K-12 education. President Kathi will share the full report with the trustees once it is finalized and published.
- The legislature has decided to do batch approval of new trustees which means new trustees will not need to appear in Olympia. It will likely happen in the first two weeks of February.

REPORTS

- **ASWCC – Lauren Besthoff, President**
 - The results of the Food Fight Challenge between WCC and Skagit Valley College (SVC) will be announced at the basketball game between WCC and SVC tonight.
 - Advocacy Day in Olympia is scheduled on January 25, 2018. ASWCC board will be meeting with our legislators.
- **WCCFT – Tran Phung, President**
 - 14 faculty members met with Rep. Luanne Van Werven on December 14, 2017.
 - Faculty contract negotiation has begun.
- **WFSE - Carolyn Jovag, President**
 - WFSE is sponsoring several lobby days down in Olympia.
- **Administrative Services – Vice President Nate Langstraat**
 - State auditors are still on campus and plan to wrap up by January 19th. There is nothing of

note at this point.

- Capital project scoring – timelines are still tentative; however, it is anticipated that final scores will be completed on February 16, 2018 with preliminary ranking available on February 22, 2018.

DISCUSSION/ITEMS OF THE BOARD

➔ ACT Winter Conference

The ACT Winter Conference is scheduled on January 23-24, 2018 at Hotel RL in Olympia. The Transforming Lives Dinner is scheduled on January 22, 2018. The Joint Legislative Reception with Whatcom, Bellingham Technical College and Skagit Valley College is scheduled on evening of January 23, 2018.

➔ Board of Trustees Half Day Retreat January 26, 2018

The board will hold a half day retreat on January 26, 2018 starting at 7:30 am at the Bellingham Golf and Country Club.

EXECUTIVE SESSION

- ➔ At 3:15 p.m. the meeting was adjourned for a closed Executive Session of the Board for approximately twenty minutes “... as provided in RCW42.30.140 (4) (a), to discuss collective bargaining...” and “... to review negotiations on the performance of a publicly bid contract....”

Chair Douglas announced that no action was anticipated. Guest included President Kathi Hiyane-Brown, Vice President Nate Langstraat, and Assistant Attorney General Melissa Nelson.


- ➔ The Executive Session was adjourned at 3:35 p.m. and the Board reconvened into open session at 3:35 p.m.

PUBLIC COMMENT

- ➔ Chair Douglas called for public comment. There was none.

ADJOURNMENT


➤ There being no further business, the meeting was adjourned at 3:36 p.m.



Chair of the Board

2/21/18

Date



President and Secretary of the Board

2/21/18

Date