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COMMUNITY COLLEGE

MINUTES
BOARD OF TRUSTEES MEETING
Laidlaw Center Board Room
Wednesday, December 5, 2018
2:00 p.m.

- **CALL TO ORDER** Chair John Pedlow officially called the Board of Trustees meeting to order at 2:06 p.m. Present in addition to the chair were trustees Steve Adelstein, Rebecca Johnson, and Teresa Taylor constituting a quorum. Wendy Bohlke was absent. Others present included President Kathi Hiyane-Brown; Ed Harri, Vice President for Instruction; Nate Langstraat, Vice President for Administrative Services; Luca Lewis, Vice President for Student Services; Sue Cole, Executive Director for Advancement; Melissa Nelson, Assistant Attorney General; and Rafeeka Kloke, Special Assistant to the President.

INTRODUCTION OF NEW EMPLOYEES

- Ed Harri, Vice President for Instruction, introduced the following faculty members
- Darrell Criss, Computer Science
 - Karen Piette, Medical Assistant
 - Veronica Gosch, Nursing
 - Lauren Maniatis, Biology
 - Chris Pasquini, Computer Information System
 - Leslie Glen, Math
 - Theron Eirish, Massage Therapy & Program Coordinator
 - Kirsten Egerstrom, Philosophy
 - Ivonn Barnett, Computer Information System
 - Dawn Kroontje, Transitional Learning
 - Daniel Urban, Economics
 - Pat Burnett, Non-Tenure Track Engineering
- Luca Lewis, Vice President for Student Services, introduced the following staff in Student Services
- Jeff Beha, Athletic and Student Recreation Coordinator
 - Matt Durkee, Program Assistant, Financial Aid/Registration
 - Hannah Bennett, Program Assistant, K-12/TRIO
 - Veronica Corral, Program Coordinator, Registration
 - Sachiko Sasaki, Program Assistant, Testing

- Nic Hostetter, Director for Student Success and Retention
 - Christopher Lee, Student Completion Specialist
 - Benjamin Reed, Student Success & Retention Coordinator
 - Darlene Snider, Director for TRIO Upward Bound
 - Sarah Simpson, Career & Academic Advisor for TRIO Upward Bound
 - Melissa Turkington, Student Conduct Officer/BIT Case Manager
 - Renata Gutierrez, Program Assistant, Entry Advising
- ➔ Nate Langstraat, Vice President for Administrative Services, introduced the following staff in Administrative Services
- Amber Zipperer, Retail Clerk 2, Bookstore
 - Robert Perks, Program Specialist 2 Course Material Specialist, Bookstore
 - Melissa Talbot, Fiscal Analyst 3
 - William Martens, Director for Business & Finance
 - Kenneth Bronstein, ctLink Project Manager
 - Maria Suarez, Custodian 2
 - Cheryl Eastlick, Custodian 2
- ➔ Sue Cole, Executive Director for Institutional Advancement, introduced the following staff in Foundation and Advancement
- Sara Jenkins, Program Coordinator, Foundation & Advancement
 - Johnathan Dymond, Foundation Development Officer

ACTION TO ACCEPT AGENDA

- ➔ Chair Pedlow announced that there is no executive session.
- ➔ Trustee Johnson moved to approve the agenda. It was seconded by Trustee Adelstein and the **motion was approved.**
- ➔ Chair Pedlow announced that there is a designated time for public comment on the agenda.

STRATEGIC CONVERSATION

➔ **National Science Foundation (NSF) S-Stem Project – Tommaso Vannelli, Faculty**

Ed Harri, Vice President for Instruction introduced Tommaso Vannelli, Chemistry Faculty. Harri shared that Vannelli has been the lead faculty in pursuing this great project.

Vannelli shared a PowerPoint presentation, which included an overview of the STEM Excellence through Engagement in Collaboration, Research, and Scholarship (SEECRS) project. It is a five-year program aimed to support academically talented students with demonstrated financial need in biology, chemistry, geology, computer science, engineering, and physics.

Program goals included:

- Improve students' STEM self-identity through the STEM Scholars Academy and CUREs (course-embedded undergraduate research experiences).
- Increase the rate of STEM recruitment and retention, including underrepresented students.
- Increase the rate of STEM degree completion for WCC students.
- Increase transfer rate of STEM students to four-year universities.
- Develop an adaptable model for implementing a STEM guided pathways approach at other community colleges.

Hilary Engebretson, Biology Faculty, who is also on the leadership team, discussed her experience with the coaching training provided through this project. Emanuel Valencia, a veteran student, shared his experience with the program.

Highlights of successes and improvements included:

- SEECRS Scholars explored their identities and narratives as STEM scholars; created communities of learning and support; participated in research or attended research seminars; and received regular academic transfer advising
- EDPL course was a catalyst for community and reflection
- Faculty and administrators worked well together to problem solve and adapt
- Program needs to develop more effective strategies for recruiting applicants and provide faculty mentors with tools to effectively engage vulnerable students through training

CONSENT AGENDA

➤ Consent Agenda

a. Minutes of the November 15, 2018 Board of Trustees Meeting (Attachment A)

Trustee Johnson noted an error under "Public Comment", it should have stated "Chair Pedlow" instead of "Chair Douglas" called for public comment. In addition, she recommended replacing the word "but" with the word "and" under WCCFT report to read "Chair Pedlow indicated that the board fully support increase faculty compensation and need to determine the best way to coordinate the message to the governor and legislators."

Chair Pedlow stated: "If there are no objections, this item will be adopted with the changes noted." As there were no objections, **this item was adopted.**

PRESIDENT'S REPORT

- President Kathi thanked all who were involved in the selection of the new hires and indicated that recruitment is still underway for other positions. Cabinet members have been reviewing approximately 19 faculty requests and have decided to proceed with 7 positions at this time. Priority considerations were given to faculty positions needed for program accreditation,

meeting student demands and new program initiatives. Enrollment numbers are being monitored closely and if we are unable to grow enrollment, it will be challenging to justify additional new hires.

- ➔ An update of Strategic Enrollment Management will be provided to the board at the board's winter retreat in February.
- ➔ TRIO Upward Bound program staff have been working with local high schools (Ferndale, Nooksack Valley, and Mt Baker) to recruit participants and have reached the target deliverable of 60 students.
- ➔ President Kathi participated in the regional salary group that is reviewing a regional pay model. If the system decided to pursue this model, it will result in an additional \$10 million funding request to the legislature.
- ➔ President Kathi and Sue Cole, Executive Director for Institutional Advancement have begun meetings with key donors relating to the campaign and so far the responses have been positive.
- ➔ President Kathi was invited by the American Association of Community Colleges (AACC) to attend a meeting in Washington DC. There were 15 attendees representing different national councils. Attendees were asked to provide feedback on AACC's work in closing the equity gap.
- ➔ President Kathi asked Nate Langstraat, Vice President for Administrative Services to provide an update on street and building names; and address change. Langstraat reported that the two capital projects are progressing accordingly. There is an opportunity to rename Short Street which is the street that leads to the site of the Student Housing project. Based on criteria provided by the City and some research, staff identified Olivine as a suggested street name. Staff will also bring name suggestions for student housing to the board at a future meeting. In addition, the College's primary address may change due the density in the Cordata neighborhood and the City is running out of numbers. The College does not have a choice in the address change but does have limited influence on what the primary number for the address will be.

REPORTS

➔ **WFSE – Carolyn Jovag, President**

Union leadership is getting ready for the upcoming legislative session and will be spending some time in Olympia.

➔ **Advancement/Foundation – Sue Cole, Executive Director**

- WECU committed \$35,000 in donations to WCC Foundation.
- Pat Burnett, Engineering faculty, formed a society to build rockets and BP has agreed to

provide funding support.

DISCUSSION/ITEMS OF THE BOARD

➔ Board of Trustees one-day retreat

The Board of Trustees' Winter retreat is scheduled on February 28, 2019.

➔ ACT Legislative Conference

ACT is working on its legislative priorities, which include faculty salary, guided pathways and enrollment.

- ➔ Melissa Nelson, AAG, announced that she accepted a full time legal counsel position with WWU. She is working with the AAG office to assign a new AAG to Whatcom and will continue as Whatcom's AAG for the next couple of months. She shared that it has been a great experience working with the College's administration and the board.

PUBLIC COMMENT

- ➔ Chair Pedlow called for public comment.

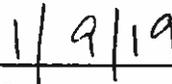
Fialania Ester Lamositela, a WCC graduate and co-president of the Native Student Association addressed the board. She welcomed Teresa Taylor to the Board and commended the work the board and administration are doing to support students. She said she started at Whatcom four years ago and worked at the Intercultural Center. She had a great experience on this campus.

ADJOURNMENT

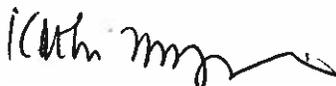
- ➔ There being no further business, the meeting was adjourned at 3:05 p.m.



Chair of the Board



Date



President and Secretary of the Board



Date

