

## Meeting Minutes

Associate Student Whatcom Community College Executive Board Meeting  
Wednesday, January 23th, 2019  
Chevrolet Suburban

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**Call to order:** President Mason Green called the ASWCC Executive Board meeting to order at 4.57 PM. In addition to the president were The Executive Vice President, Rayo Suseno; VP for Campus Advocacy, Julie Connell; VP for Programming, Shahrul Kamil; VP for Operations, Kevin Wirawan; VP for Clubs, Surabhi Subedi; Director for Student Life and Development, Heidi Farani.

### Reports:

- President –Mason Green:
  - S&A Budget Committee
    - Revising the packet that will be sent out to committee member on Friday, January 25<sup>th</sup>.
    - Appointed Joy Kumala to be the PDB representative in the committee instead of Keenan Kaemingk
    - Doing research on the Orca Field
      - Planning to set-up meeting with Vice President of Administrative Services, Nathan Langstraat.
  - Board of Trustee Report
    - Will have the board of trustee meeting on Friday, January 25<sup>th</sup>
    - Requesting information from each Executive Board member for Winter Quarter Updates

#### Note:

- Director for Student Life and Development, Heidi Farani:
    - Keep monthly report that is sent to Mason as a Legacy Item
  - Office Hour
    - Reminding the executive board member to commit to the scheduled office hours.
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- Executive Vice President – Rayo Suseno:
    - Senate
      - 4 forms turned in for New Business on the next Senate Meeting
      - Requesting suggestions on the need to delay one of the requests

#### Note:

- Director for Student Life and Development, Heidi Farani:

- Reminding the need to Honor people effort to go to Senate Meeting
  - Suggesting the executive board member to make a shorter and concise report rather than delaying request to the Senate.
  - Updated Legislative Advocacy Day Schedule
    - Passing the new updated schedule for the Legislative Advocacy Day to the Executive Board.
- VP for Operations – Kevin Wirawan:
- Orca Volunteers
    - MLK Conference:
      - Having 9 people volunteer for the events, including 2 student leaders
    - Club Fair:
      - Having 2 volunteer helping the event.
    - Planning a Volunteer Orientation / Appreciation on January 29<sup>th</sup>
    - Going to have more volunteer to help the Food Pantry
- VP for Campus Advocacy –Julie Connell:
- Found a food insecurity related article to be given to the Representative for Legislative Advocacy Day
  - WCC Won the Food Fight
    - Whatcom Community College manage to collect 1600 pounds of food
  - Food Pantry
    - Have been very busy managing the Orca Food Pantry
      - Spending almost 30 hours per week managing the pantry
    - Delayed planned activities:
      - Moving the Orca Food Pantry Cabinet to Heiner
      - Finding grant for the Food Pantry Equipment purchase
- Note:
- Executive Vice President:
    - Proposing the Idea to have a Senate Committee related to Food Pantry
  - Director for Student Life and Development, Heidi Farani:
    - Reminding the need to differentiate Senate Hours and Volunteer Hours
  - Social Justice Committee
    - Planning an open meeting on January 28<sup>th</sup> at 1PM-2PM
      - Discussing successes and failures throughout the year
      - Effort on making more inclusive campus
      - Making a safe space around campus
  - Health and Wellness Committee
    - February 1<sup>st</sup> – Red Day
    - March 6<sup>th</sup> – Health and Wellness Day
    - April – Sexual Assault Awareness Month

- VP for Clubs – Surabhi Subedi
  - First Interclub Council Meeting
    - Friday, January 25<sup>th</sup>
    - Director for Club Events, Alejandra Hobi will be taking the minutes
  - Find Your Pod
    - Connect with Joy to work together on Find Your Pod
    - Move to Breakout Session Committee from the Marketing Committee
  - Planning to have at least one member of the Executive Board to be present in every Club meeting
    - Note:
      - Director for Student Life and Development, Heidi Farani:
        - Promote volunteer opportunities to clubs
        - Promoting all the campus events on the Interclub Council
- VP for Programming – Shahrul Kamil:
  - Event Updates
    - Food Fight
    - Poetry Night – January 24<sup>th</sup>
      - Inviting English Tutors to participate
  - Mobile App Update
    - Estimated Cost of Mobile App
      - \$6000-\$7000 per year
      - Planning to bring up the information to Senate
    - Encouraging Student Leaders to come to the Demo Session for the Mobile App
    - Note:
      - Director for Student Life and Development, Heidi Farani:
        - Mobile App can be connected to Clubs, Senate, and Volunteer
  - Visibility Plan
    - Passing the ASWCC Executive Board Visibility plan sheet to the Executive Board member.

Advisory Report: -