

## Meeting Minutes

Associate Student Whatcom Community College Executive Board Meeting  
Wednesday, January 9<sup>th</sup>, 2019  
Syre 216

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**Call to order:** President Mason Green called the ASWCC Executive Board meeting to order at 4.04 PM. In addition to the president were The Executive Vice President, Rayo Suseno; VP for Campus Advocacy, Julie Connell; VP for Programming, Shahrul Kamil; VP for Operations, Kevin Wirawan; VP for Clubs, Surabhi Subedi; Director for Student Life and Development, Heidi Farani; Feeding Whatcom Americorps VISTA, Catherine Chambers.

### Reports:

- President –Mason Green:
  - Office Hours / Exec Board Availability
    - Encouraging the executive board members to commit on the office hours schedule that has been made.
    - Putting forward the importance of being accountable to each other
  - Identifying Leadership on workplan
    - Encouraging the executive board to take lead on one of the initiatives laid out for the workplan goals
    - NOTE:
      - ASWCC Executive Vice President, Rayo Suseno is willing to take the lead with the Textbook availability / O.E.R issue with the ASWCC VP for Clubs, Surabhi Subedi Going to connect with the campus VP for Instructions, Ed Harri to get more information.
      - Director for Student Life and Development, Heidi Farani:
        - Some of these issues might not be understood thoroughly which hinders some of the members to take the initiative to lead. Moreover, each position has their own responsibilities for their position which makes it hard to add a whole other jobs on top of their responsibilities. Suggesting the Executive Board to have a separate meeting about this issue.
  - Meeting with College President
    - Reporting the college president about the postcard initiatives

- Getting a lot of great advice from the President Special Assistant, Rafeeka Kloke regarding some speaking points for the Student Advocacy Day in Olympia. In addition to that, Rafeeka is willing to help inviting legislator to come to campus before the Exec. Board head to Olympia.
  - S&A Budget Committee
    - Timeline for the S&A budget committee has been made
    - Going to start the process next week
  - BOT Meetings
    - Regularly attending the BOT meetings as part of building communication with the upper-administration
- Executive Vice President – Rayo Suseno:
- First Senate Meeting of the Winter Quarter
    - Having 2 funding request from CCF and the WCC Dance Faculty to invite the West African Dance teacher coming to our campus.
    - The Legislative Committee is starting to have their meeting set-up
    - Tenure Committee is in the process of taking care some problems with the school administrative.
    - Tabling and Logistic Committee have set up 2 dates for tabling, Friday, January 11<sup>th</sup> and Monday, January 14<sup>th</sup>
  - Legislative Appointment
    - In the process of writing email to the local representatives
  - Student Meeting with Representatives
    - Going to invite local representatives to Campus
    - Searching for a date which allows as much students attending the meeting.
- VP for Operations – Kevin Wirawan:
- Orca Volunteers update
    - Currently working on the volunteer for the volunteer for the Martin Luther King Saturday Conference on January 19<sup>th</sup>
    - Planning on having a Volunteer Orientation / Appreciation event in the upcoming two weeks
    - Going to have more volunteer to help out with the Food Pantry
- VP for Campus Advocacy –Julie Connell:
- Food Pantry
    - Encouraging the Executive Board members to be more involved in the Food Pantry
    - The government shut down brings up concerns as food stamp will be one of the program that will be affected
      - Anticipating more people to use, and rely on the Food Pantry

- VP for Clubs – Surabhi Subedi
  - Next Interclub Council Meeting
    - January 25<sup>th</sup> , February 22<sup>nd</sup> , and March 15<sup>th</sup>
  - Leadership for Clubs
    - Promoting Clubs
      - Social Media
      - Brochures
      - Pictures and Videos
  
- VP for Programming – Shahrul Kamil:
  - Social Media
    - Proposing the Student Life social media to be more interactive and structured. Referring the WCC Social Media as a good example to be looked up into.
  - Find Your Pod
    - Cooperating with Joy and PDB members on planning the Find Your Pod, and pushing to stay on top of things
  - Mobile App Lead
    - Demo session will be held on January 17<sup>th</sup> from 9.30 AM – 10.30 AM in the Syre Auditorium
  - PDB Events
    - Past Event:
      - Winter Welcome Back
        - 67 people registered to come to the event
    - Upcoming Event:
      - Winter Club Fair

#### Advisory Report:

- Director for Student Life and Development, Heidi Farani:
  - Some updates from the last meeting from the Fall Quarter need to be brought up to the table:
    - Discussion with the campus VP for Student Services, Dr Luca Lewis
    - Update regarding the postcard initiatives
  - Inviting the Executive Board members to come to the Zoom Meeting
  - Reminding the Executive Board members to prepare for the meeting with the legislator