



The Office of
**Student Life and
Development**

2020-2021 ASWCC Programming and Diversity Board Application

Application Due: Thursday, April 24 at 4:00pm

The mission of the Associated Students of Whatcom Community College (ASWCC) Programming and Diversity Board is to provide vibrant campus life and leadership programs that engage, educate, and empower WCC students. In Student Life and Development, we strive to be innovators in leadership development and cultivators of socially responsible citizens of a diverse, global community. We want to build community and promote an environment where students have the opportunity to experience a sense of belonging across all intersections of identity. All students are encouraged to apply. Students who have not yet been involved with Student Life and Development are given priority consideration.

Dates, times, and format of interviews to be determined. You will be contacted near the end of April regarding next steps in our process.

Period of Employment: August 21, 2020 – June 18, 2021

Qualifications:

- Enrolled in a minimum of 8 credits at WCC for the full 2020-21 academic year (Fall, Winter, and Spring)
- Minimum 2.5 GPA (to be maintained quarterly during the 2020-21 academic year)

Benefits:

- ASWCC Programming and Diversity Board members earn a monthly stipend of \$775/month
- Build a competitive resume
- Develop transferable skills: leadership, critical thinking, public speaking, project management, budget management, working with diverse populations, etc.
- On-campus employment
- Create a network of professional references
- Make friendships that will last a lifetime!

Responsibilities of Programming and Diversity Board members include:

- 10 – 13 hours per week (scheduled around your classes)
- Work closely with ASWCC VP of Social & Educational Programming to plan and promote events
- Facilitating all logistics for each event planned
- Oversee setup and tear down in a timely manner for each event
- Attend weekly staff meetings & trainings (Fridays 2-4pm)
- Attend ASWCC Senate meetings each quarter
- Meet weekly with the Programming & Diversity Board (PDB) advisor
- Facilitate and oversee contractual needs with assistance from PDB advisor
- Make arrangements such as travel, sound and lighting, lodging, and catering for artists and their guests
- Each PDB member will hold a position with specific and unique responsibilities in an assigned area

ASWCC Program and Diversity Board Programming Areas:

<p><u>ASWCC Director of Club Events:</u></p> <p>Work closely with the ASWCC VP of Student Clubs. Attend Interclub Council meetings; take minutes. Provide leadership for interclub mixers and networking. Support clubs in achieving their programming goals.</p>	<p><u>ASWCC Director of Social Justice Programming:</u></p> <p>Work closely with the ASWCC VP of Legislative Affairs. Attend Social Justice Committee meetings; take minutes. Provide leadership for programming on social justice topics at Whatcom Community College.</p>
<p><u>ASWCC Director of Student Academic Success:</u></p> <p>Take leadership with initiatives to promote academic success (i.e. Instruction, Advising, Learning Support Center) Provide student perspective on Guided Pathways, plans for WCC Welcome Center Plan programs that align with academic success initiatives.</p>	<p><u>ASWCC Director of Campus Collaboration:</u></p> <p>Engage with departments across campus to collaborate. Attempt to enhance student engagement campus-wide. Provide leadership in programming that promotes school spirit at WCC and at Orca Athletic Events</p>
<p><u>ASWCC Director of Health and Wellness:</u></p> <p>Work closely with the ASWCC VP of Campus Advocacy. Provide programming which promotes health and wellness on campus; assist with food pantry and finals relief Serve on the Health and Wellness planning group</p>	<p><i>Please Note: Student leaders attend required commitments as part of their development. Expenses for travel to conferences and professional development opportunities (hotel, meals, registration, and transportation) are coordinated and paid by Student Life & Development. Students are not paid an hourly wage to attend conferences, retreats, extracurricular activities, etc.</i></p>

Yearlong (Fall 2020 – Spring 2021)

- Weekly ASWCC Programming and Diversity Board Team meetings
- Bi-weekly ASWCC Student Senate meetings (Mondays, 3pm-5pm)
- Bi-weekly OSLD All-Staff meetings (Fridays, 2pm-4pm)

Summer Quarter 2020

- Training Overview (Aug 21, 12pm-5pm)
- ASWCC Leadership Institute – Location TBD (Aug 24-26)
- Summer training at WCC – Monday-Friday 12pm-5pm (Aug 27-Sept 21)
- Bumbershoot volunteer training – Seattle, WA (Sept 5-7) *tentative
- CUSP Leadership Conference – Wenatchee, WA (September 2-4)

Fall Quarter 2020

- Whatcom WAVE New Student Orientation (5-8 sessions prior to Fall quarter start)
- Welcome Back BBQ (Sept)
- Catch The Next Wave – Saturday Student Leadership Conference

(Oct 10)

Winter Quarter 2021

- Whatcom WAVE New Student Orientation (1-2 sessions prior to quarter start)
- Winter Welcome Back (Jan)
- MLK Jr. Human Rights Conference– Bellingham, WA (Jan)
- Find Your Pod – Saturday Student Leadership Conference (Feb)

Spring Quarter 2021

- Whatcom WAVE New Student Orientation (1-2 sessions prior to quarter start)
- Spring Welcome Back (Apr)
- Students Leading Change – Saturday Student Leadership Conference (May)
- Orca Day – WCC (June 9)

Your application will be reviewed for completeness, neatness, thorough and thoughtful answers to questions, and fulfillment of qualifications listed above regarding plan to be enrolled, and GPA. Please print or type your responses.

Direct questions and/or completed applications to:

Lucas Nydam
Coordinator for Student Life and Development
StudentLife@whatcom.edu

The Office of Student Life & Development respects individual differences and provides equal access and opportunity for all qualified candidates regardless of race, color, religion, sex, sexual orientation, gender identity, gender presentation, national origin, ancestry, age, disability, ethnicity, family status, immigration status, socioeconomic status, or veteran status.

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2020-2021 ASWCC Programming and Diversity Board Application

Completed applications include:

- Application (all 6 sections)
- Cover Letter
- ASWCC Reference Form

- Essay Question
- Copy of Degree Plan showing quarter of graduation (MyWCC/Starfish)
- Unofficial Transcript

Section 1: Applicant Information

Name: _____ Student ID#: _____

Cell Phone: _____ Alternate Phone: _____

Email: _____

Cumulative GPA: _____ How many college credits do you have: _____

Expected Month/Year of WCC Graduation: _____

What is your academic degree plan? _____

Section 2: Prior Work or Volunteer Experience (Please begin with your most recent experience)

Employer or Organization: _____

Supervisor or Contact Person: _____

Phone Number: _____ Dates of Employment: _____ to _____

Position: _____

Reason for Leaving: _____

Employer or Organization: _____

Supervisor or Contact Person: _____

Phone Number: _____ Dates of Employment: _____ to _____

Position: _____

Reason for Leaving: _____

Section 3: Short-Answer questions (Please print, or attach typed responses)

Do you have any commitments (off- or on-campus work, student athletics, student clubs, etc.) during the academic year? If so, please list:

How do you intend to balance class, other on- and off-campus involvements, jobs, etc. with being on the Executive Board?

What do you hope to gain from the experience of being an ASWCC Programming and Diversity Board member and what would you contribute to it?

Section 4: Please rank your interest in the Executive Board positions from 1-5, with 1 meaning you are the most interested in that position:

_____ **ASWCC Director of Club Programming**

_____ **ASWCC Director of Academic Success Programming**

_____ **ASWCC Director of Health and Wellness Programming**

_____ **ASWCC Director of Social Justice Programming**

_____ **ASWCC Director of Campus Collaborative Programming**

Section 5: Essay Question (Please attach your typed essay to your application packet)

What does diversity mean to you? How does it relate to leadership and your role as a student leader?

Section 6: Signature

I certify that all information provided on this application is accurate. By signing this application, I also give permission for Whatcom Community College to access my academic information to verify qualifications and to utilize any photographs, video, testimonials, and/or audio recordings of me in which I may be featured.

Applicant's Signature

Date

If under 18, please have a parent or guardian print and sign in the area below:

Parent/Guardian Signature

Date

Parent/Guardian Print Name

Whatcom Community College ASWCC Programming and Diversity Board Reference Form

NAME OF APPLICANT: _____

The mission of the ASWCC Programming and Diversity Board is to provide vibrant campus life and leadership programs that engage, educate, and empower WCC students. In Student Life and Development, we strive to be innovators in leadership development and cultivators of socially responsible citizens of a diverse, global community. We want to build community and promote an environment where students have the opportunity to experience a sense of belonging across all intersections of identity.

Part One: Please attach a statement regarding why you feel this applicant would be an excellent candidate for the ASWCC Programming and Diversity Board.

Part Two: Please rate the applicant on the factors listed below. Check the appropriate box.

FACTOR	OUTSTANDING	EXCELLENT	GOOD	AVERAGE	FAIR	NOT OBSERVED
Attitude						
Communication Skills						
Confidence						
Dependability						
Friendliness / Outgoing						
Leadership Qualities						
Self-Motivation						
Team Oriented						

Indicate how you know the applicant and complete the contact information below.

Employer
 Instructor/Advisor
 High School
 Other: _____

Position Title

Organization

Phone Number

Email Address

Name (print clearly)

Signature